

Cycle Seahaven trailer maintenance schedule

Our 24 bike trailer is a valuable asset to our club and must at all time be maintained to the highest standard, to ensure it is safe and secure when in use.

It is essential that the trailer is checked regularly as per the following schedule.

In the event that you experience any fault when carrying out these checks the trailer **should not** be used until the fault is rectified.

A - EVERY OCCASION THE TRAILER IS USED

- 1) Remove all security equipment and store
- 2) Check that all lights are working
- 3) Visually check tyres
- 4) Check operation of trailer handbrake

The following is not applicable to individual users

B - EVERY THREE MONTHS

- 1) Visually check tyres and check tyre pressures (2 bar (30PSI))
- 2) Check operation of brakes and lubricate linkages as required
- 3) Check operation of all lighting
- 4) Check that all security equipment is operational, lubricate locks
- 5) Check that all security straps are operational with no frayed straps
- 6) Finally check the equipment Inventory against the actual equipment

C- 12 MONTH TRAILER SERVICE

- 1) In addition to the three month checks as above, the following should be carried out
- 2) Grease and lubricate all grease points, cables and shackles.
- 3) Remove road wheels, clean brake drums, lubricate moving joints.
- 4) Whilst brake drums are removed, repack wheel bearings with grease, refit drums
- 5) Carry out brake adjustment with wheels raised, ensure that turn freely with brake released.
- 6) Visually check chassis for any damage or undue wear.

For the foreseeable future or until another person takes responsibility for this trailer I will manage the three month and twelve month service checks. It is the responsibility of the person who has volunteered to use the trailer for an event to carry out "A" above.

Denis Bass

April 2017