



Cycle Seahaven
4th Annual General Meeting
Seaford Baptist Church
17 January 2013

MINUTES

Committee members present:

Denis Bass, Eddie Collict, Dave Geering, Jacqueline King, Andy Lock, Jamie Lynch, Rod Lambert, Tony Rowsell, Jill Spencer.

1. Welcome, introductions and apologies

Jamie Lynch (JL) introduced himself as the new Chairman of Cycle Seahaven who had been appointed in spring 2012. He welcomed everyone warmly to the AGM and thanked members present for making the effort to attend (38 members attended). He introduced the current members of the committee who were present (see above). 38 members were present and apologies were received from 11 members.

2. Minutes of previous AGM on 11 February 2012

Jill Spencer (JS) explained that members had been e-mailed soon after the previous AGM to advise that the minutes had been posted on the web site. No amendments or matters arising were noted.

3. Approval of 2012 AGM Minutes

Andy Lock (AL) proposed that the 2012 AGM minutes be approved. Sharon Bass seconded and thus the 3rd AGM Cycle Seahaven minutes (2012) were formally approved.

4. Chairman's report – Jamie Lynch

JL presented his report, summarising the many achievements of Cycle Seahaven in 2012. These included the fact that the Club managed to run nearly all of its published rides despite some atrocious weather, and offered a wider range of rides to suit many levels. He also highlighted the progress that has been made in developing the website. Jamie's full report is attached as Appendix 1.

5. Treasurer's report – Denis Bass

Denis Bass (DB) presented the Treasurer's report – see Appendix 2. DB also clarified that the membership year runs from 1 April – 31 March and so if members renewed at the AGM their subscription would run until end March 2014. The Club's balance reconciled at the bank as at 12.12.2012 was £941.52, which DB regarded as a healthy balance for a club of this size.

In terms of Membership, DB reported that since the club's inception there have been 251 membership cards issued, and that current membership stood at 148 members.



6. Adoption of accounts

Sharon Bass proposed adopting the club's accounts and Eddie Collict seconded this. Cycle Seahaven's accounts as at 12 December 2012 were thus formally adopted.

7. Rides & Events Co-ordinator's report – Dave Geering

Dave introduced himself as the new Rides & Events Co-ordinator, and Ride Leaders Co-ordinator, a role he took on in 2012. (And as if this were not enough, in addition to these two key roles, Dave - ably assisted by his wife, Nicky - had also taken on the role of preparing the AGM supper!).

DG took the AGM through his report, highlighting the sheer number (170!) and variety of rides that had been offered throughout 2012. On behalf of Cycle Seahaven members and Committee, DG warmly thanked the 19 ride leaders for all their time and commitment in organising their rides throughout 2012. Dave's report is attached (Appendix 3).

DG explained that he is responsible for the weekly e-mail with rides and events notifications, which is now sent to over 200 subscribers, and asked any members to e-mail info@cycleseahaven.co.uk if they were not receiving this.

DG also drew attention to Cycle Seahaven's new twitter and facebook accounts and hoped that social media would be more widely used by members throughout 2013.

8. Campaigns co-ordinator report – Andy Lock

Andy Lock (AL) reported that he, and Eddie Collict, had had a very busy year representing Cycle Seahaven in a wide variety of campaigns. He explained that in some cases it was not possible to report the details of campaigns on the website, but he urged members to visit the website to get involved in the campaigns, as comments from individuals counted.

AL highlighted the following as key campaigns:

- 8.1 creation of cycle path at rear of Golden Galleon as safe alternative to Exceat Hill. East Sussex County Council have given an assurance that work on this path would be completed in spring 2013;
- 8.2 collaboration with new forest ranger for Friston Forest. The ranger has joined several club rides and is pro-mountain biking, and has offered Cycle Seahaven the opportunity to collaborate with the Forestry Commission. The details of a partnership are still being drafted;
- 8.3 joint working with Ouse Valley Cycle Network (OVCN) which focuses on creating a cycle path along the river bank between Newhaven and Lewes;
- 8.4 improvements to the side road alongside A259 from Newhaven to Peacehaven;
- 8.5 widening of the path between Bishopstone bridge and Seaford seafront. Rosemary Collict reported that this project has taken ten years to be progressed and urged members to inspect and respond without delay to the planning application (LW13 D011) currently posted on Lewes District Council website, or available at the Seaford Tourist Information Centre. Rosemary expressed concerns that very high baffle fencing is being proposed;
- 8.6 joint working with Cycle East Sussex - a group of East Sussex cycle clubs jointly meeting with ESCC and Sustrans.

9. Election of committee members

JL announced that the following were standing down as committee members:

- 9.1 Jacqueline King (PR & marketing officer). JL thanked Jacqueline warmly for all her hard work and good ideas in promoting Cycle Seahaven for the past two years, and presented her with a bouquet of flowers on behalf of the club;



9.2 Eliza Rasnusiak (co-webmaster);

9.3 Jill Spencer, who has been Club secretary for the past two years, had expressed her intention to stand down but had had a last minute change of heart and offered to remain as secretary for another year. She was also presented with a bouquet as a token of the Club's appreciation of her hard work in keeping the committee organised.

The following current Committee members were proposed en masse by the Chair and seconded by Paul Cornford, and are thus confirmed in their roles for 2013-14:

Denis Bass - Treasurer and membership secretary

Ian Cairns – Member without portfolio

Eddie Collicot – Campaigns Co-ordinator

Dave Geering- Rides & Events Co-ordinator

Rod Lambert – Member without portfolio

Andy Lock – Campaigns Co-ordinator

Jamie Lynch - Chairman

Tony Rowswell - Seahaven Route Maps & Minutes Secretary

Jill Spencer – Secretary

In addition to the above, the following new members were elected for 2013-14:

Lewis Coleman (and son!) - **Webmaster** – proposed by JL and seconded by Paul Cornford;

Sally Hardy - PR & Marketing – proposed by JL and seconded by Lewis Coleman;

Mark Woodgate - Member without portfolio - proposed by AL and seconded by Tony Rowswell.

10. Nominated charity

DB explained that the Motor Neurone Disease Association (MNDA) has been Cycle Seahaven's nominated charity for three years, during which time over £1,000 has been raised for the charity. On behalf of MNDA, DB thanked the club for the funds it has raised.

Members were reminded that the following charities had been suggested at the previous AGM: Alheimers Society (Sam Cornford); Headway (Alison...) ; Seaford Downs Syndrome and Special Needs Society (proposed again by Mark Woodgate). In addition to these, AL proposed Ouse Valley Cycle Network as the Club's nominated charity, whereby funds raised by Cycle Seahaven would contribute towards the match funding for OVCN projects.

A vote by show of hands was taken: OVCN – 17 votes; Alheimers Society 12 votes; Seaford Downs Syndrome and Special Needs: 6 votes. The Ouse Valley Cycle Network was thus confirmed as Cycle Seahaven's nominated charity for 2013-14.

11. Forthcoming Events in 2013

- Fitfest : 8- 18 June 2013. Cycle Seahaven will be contributing to this festival.
- Cystic Fibrosis Charity ride
- Bike Week: 15 – 23 June
- Eastbourne Cycle Festival: 18 & 19 May.

Details of these events will be posted on the Club website in due course.



www.cycleseahaven.org.uk www.facebook.com/cycleseahaven www.twitter.com/cycleseahaven

12. Cycle Lewes

DB reported that Cycle Seahaven had received an urgent request for support from Cycle Lewes which appeared to be in danger of folding. DB had met with representative of Cycle Lewes and the prospect of the two clubs joining forces was discussed. Members broadly welcomed this proposal, and agreed that there would be benefits in having a member of Cycle Lewes on our committee.

13. Any other business

13.1

First Aid training: Chris Sparks (CS) recalled that he had offered at the previous AGM to deliver first aid training to ride leaders and offered again to progress this as he was still willing. CS offered to run a 6-hour HSE emergency first aid training course to include CPR, sprains, fractures, wounds. Chris offered this training free of charge, over 1 or 2 days, with a maximum of 12 people per session.

EC supported the idea of first aid training being done by ride leaders and, on behalf of Cycle Seahaven, said he was very grateful for Chris's kind offer. EC added that First Aid training is not a one-off event and that refresher training was also important.

Ricky pointed out that Ride Leaders would need to be issued with small first aid kits and he was assured that all ride leaders would be supplied with one.

A discussion took place about the fact that first aid training is not mandatory and not part of the club's agreed procedures. AL warned of the dangers of litigation if the Club has a procedure requiring ride leaders to deliver first aid. It was AGREED, therefore, that first aid training be opened up to all Club members. Chris Sparks thus offered to deliver a series of sessions, depending on demand.

DB proposed that, within the next three months, the committee would co-ordinate first aid training for ride leaders on a minimum of three dates, and this was seconded by Rosemary Collicot. Jill Spencer undertook to arrange the events, with Seaford Baptist Church as a possible venue.

13.2

DB shared news that he and would be taking over the Flying Fish pub in early February 2013 and suggested that it would be an ideal stopping off point for club rides and theme nights.

13.3

Roger Lambert drew to members' attention that a Youth Showcase will be held in Seaford Baptist Church on 2nd March from 2-6pm. A wide range of organisations will attend the event to tell 11-18 year olds what is on offer to them locally. He hoped that Cycle Seahaven would be able to attend, and AL agreed that the Club could support the event, though not promote it as the Club caters for minors only when accompanied by adults.

13.4

Bill Sholl, who with his daughter Lorna had recently found out about Cycle Seahaven only via a link from the OVCN website, pointed out that there were no hard copy posters about the club in, for example, libraries and leisure centres. JS confirmed that posters had been put up previously and suggested that the new PR & Marketing member would take this forward.

13.5

John Reeve reported that the link to click on to become a subscriber does not appear to be working. JS suggested that the new webmaster would look into this.

13.6

Ray Cook donated a selection of books on the theme of cycling for sale at the AGM, the proceeds going to OVCN as the new Club charity.



13.7

There was general approval of the new club flags which had been designed by JL with input from the committee.

14. Close

JL thanked Nicky and Dave Geering for all their sterling work in the kitchen preparing a tasty supper and Nicky was presented with a bouquet of flowers as a token of the club's appreciation.

JL closed by thanking all committee members and ride leaders for their contribution to Cycle Seahaven in 2012 and looked forward to another successful year of cycling in 2013.

List of action points arising from AGM 2013:

1. Respond without delay to planning application re path from Bishopstone Bridge – all members
2. Co-ordinate First Aid Training event by end March – Jill
3. Formally notify OVCN that it has been adopted as Cycle Seahaven's nominated Charity in 2013 – Jill
4. Arrange for Club posters to be put up in key sites - Sally Hardy
5. Check link to become a subscriber is working – Lewis Coleman.



Cycle Seahaven

Chairman's Report for 2012

Club rides

2012 was probably the wettest year on record and yet we still managed to run nearly all of our published rides without having to cancel but a few, this is a testament to our band of 19 ride leaders and the generally high enthusiasm of our members, whether it be on or off road, night or day.

This year saw many lower level rides aimed at the newer and slower cyclists. These were a great success with Dave Geering running a Thursday evening ride also Mark Woodgate and Andy Lock with their family rides on Saturday mornings throughout the summer too.

Membership

With a steady upturn in membership during the year we now have 148 members.

Events

Our Club **Cycle Festival** in June, organised by Rod and Maria from MrCycles, had to be scaled down at the last minute when the weather decided to do its best to try and stop us. However, the bulk of the event went ahead and was still a great success with a great turn out, despite the weather.

Seaford Sporting Celebrations 14 July, this event was to celebrate the Olympics, we had a great stand with Dave Geering running a turbo trainer challenge and also a short XC course around the lower school fields. Many of Seaford's sports clubs took part and we were very busy, Dr Bike appeared again and even managed to teach a small child to ride their bike.

Seaford family fun day

Andy and Dr Bike had a busy day yet again on a glorious Saturday at the fun day

Fitfest 2013

We will be taking part in this huge event over a weekend, it will probably be centred around the Salts plus various locations around Seaford. We will be looking after the cycling part of festival down at the main venue.



Website

We now have a great Website, put together by Ian Cairns last year. With our new Webmaster onboard we will keep it fresh and up to date, as it's a great tool for the members to use.

It has 29 Subscribers at the moment; the Google group has 70 members.

The all new Forum, which is ready to go just needs an administrator and a membership drive to get people using it. This can then be used for many things, such as organising last minute rides, events and general bike related chat.

We had three Facebook accounts, but we have now closed two down and left this one **Facebook.com/cycleseahaven** to be used.

We are also on Twitter now for those that tweet on- **Twitter@cycle_seahaven**

Committee

The committee has been very busy again this year behind the scenes with many projects in progress.

A number of changes to the committee are proposed: Jill Spencer our esteemed Madame Secretary is stepping down after doing a fantastic job for two years, Jacqueline is also retiring also after two years from the PR and marketing position and Eliza is standing down from her co-webmaster position.

"Cycle Seahaven moving forward come rain or shine"

Jamie Lynch

Chairman

www.cycleseahaven.org.uk



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Treasurers Report

Cycle Seahaven

AGM - 17th January 2013

Income for period January 31st 2012 - January 16th 2013

New Member subscriptions (49)	£250.93
Membership Renewals 2011 (86)	£474.08
Cycle Festival	£113.70

Total £838.71

Expenditure for period 30th January 2011 - 30th January 2012

Event equipment	£735.53
Stationary & Postage	£65.99
CTC Membership	£50.00
Event Food & Equipment	£49.80
First Aid Kits for Ride leaders	£41.92
Web Hosting	£18.28
Room Hire for meetings	£10.00

Total £971.52

Balance reconciled at Bank - 12.12.12 £941.07

Membership Subscription payment analysis
112 as Cash or Cheque; 25 PayPal; 8 STO; 3 BACS



Rides and Events Coordinator - Annual Report

This is my first year as Rides and Events Coordinator and it's been a busy year. We now have 19 Ride Leaders in the Club and between them they have published over 170 rides this year and that's not including the ones that we cancelled mainly due to the weather.

I'm happy to report that the regular Friday night MTB night ride in Friston Forest has become more and more popular during the year and has at times attracted 10 or more riders.

Our Road rides have grown in popularity and I'm pleased to report that the Ride Leaders now cover level 2, 3, & 4 rides on differing days of the week. Thursday evening rides were a new addition last year and became a popular social event normally with 4 or more riders.

For a relatively small cycle club of around 150 members, I believe our Ride Leaders offer something for everyone. I'm sure that the Committee and all the members will join me in thanking The Ride Leaders for making this happen and for giving up their time using their leadership skills in enabling our members to have the opportunity to ride with like-minded cyclists and in a safe manner.

As well as organised rides, we have also taken part in some events, there was the Cystic Fibrosis Charity ride in March, our very own Seahaven Cycle Festival in June and the Seaford Sporting Festival and the Family Fun Day both in July.

One of my tasks is to produce the weekly email with Rides and Events notifications. It is now sent to over 200 subscribers. You may have noticed that it's recently had a facelift to make it look smarter.

It now includes some membership details and also some links to our Website, our Facebook account and our Twitter address.

Looking forward to 2013, you can expect more rides being published for all levels of ability, more integration with our social media, more sunshine would be nice and most importantly we will be seeing more of you out on your bikes!

Dave Geering
Rides and Events Coordinator
Cycle Seahaven

