

Cycle Seahaven Community Amateur Sports Club
Annual General Meeting Minutes
Held at the Seven Sisters Public House, Seaford
Thursday 7th February 2019



1 Committee Members Present

Guy Reynolds (Chair), Michelle Brett (Secretary [co-opted]), Denis Bass (Treasurer), Tim Venables (Vice-Chair), Sarah Winsor, Kirstie Forcey [co-opted], Mike Winsor, Ricki Carver, Tracey Martin, Dave Sutton & Jon Younghusband.
75 Club Members attended.

2 Welcome from the Chair

The Chairman, Guy Reynolds, welcomed those attending and explained the procedure.

3 To approve the minutes of the 2018 AGM held on 6th February 2018 at The Newhaven & Seaford Sailing Club

The Chair stated that the minutes had been on the website for almost 12 months (he thanked Tony Rowsell for completing them). Dave Sutton proposed and Ricki Carver seconded that they were accurate.

4 10 years of Cycle Seahaven

The Chair talked about the Clubs progression over the last ten years (this can be read as part of the Chairman's Report)

5 Election 2019

GR

- a There were 12 nominees that were standing for election for the 2019/2020 Committee. being:
Denis Bass (DB), Graham Brett (GB), Michelle Brett (MB), Kirstie Forcey (KF), Andy Marks (AM), Tracey Martin (TM), Guy Reynolds (GR), Jamie Simmons (JS), David Tyler (DT), Tim Venables (TV), Mike Winsor (MW) & Sarah Winsor (SW).
All were nominated and seconded as part of the registration process.
All were approved by a majority show of hands.
- b The four Officers were voted in:
Guy Reynolds, *Chair*; Tim Venables, *Vice Chair*; Michelle Brett, *Secretary* & Denis Bass, *Treasurer*
Individuals were nominated, seconded and approved by a show of hands

6 Chairman's Report

GR

Can be read in full on separate PDF

7 Treasurers Report

DB

Can be seen on separate PDF

8 Charity: Cycling without age

DB

Denis Bass handed over a cheque for the amount of £1,100:00 to Pete Tattam.
DB also thanked Dave Sutton for raising £555:00 with Dr Bike and Jo Barlow for raising £156:72, in addition to the smaller donations that had been made.

- a Pete Tattam expressed gratitude and stated that running costs are approx. £1000:00 per year, so will keep CWA going for the next 12 months.

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- b CWA's ambition is to raise £8000:00 for another trishaw, this time wheelchair accessible.
- c Approx twelve pilots trained over the winter
- d Asked for suggestions of somewhere to place a secure shed for storage
- e Relationships with other chapters: Dieppe visited in Dec & visiting two on Vancouver Island in Sept
- f Asked for help in making contact with people who could benefit from the service: care homes, charities or anyone dealing with isolation for whatever reason. Not just the elderly

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9 Club Shirts

DB

- a Budgeted on 100 - 149 sold - A few stock left over
- b £1000 from Gingerfit in sponsorship
- c Various different shirts available due to requests
- d Increased carriage costs due to amount & weight, change of exchange rate and points a and b above, increased estimated cost
- e Unusual wear on some shirts with specific material – different supplier through Owayo

*** Constitution Amendments**

GR

The Chair explained:

- A Item missed from agenda – apologies given
- B Current Constitution agreed in 2009, one change made in 2010 by Committee
- C Changes not taken lightly – went through line by line. Fortunate to have Dave Sutton on Committee who has professional experience with constitutional changes. Corporate memory from Clive Aberdour and Denis Bass who also gave suggestions. Looked at why put in place then – how it effects now.
- D Some people thought that the seven days given wasn't sufficient time to take all changes on board. Noted.
- E Constitution is a living document and can be changed at any time via the process within document.
- F To go through the constitution resolutions that are proposed to be changed. Contentious items would be deferred so members could debate them later with the Committee for future approval at an EGM. Members could now vote with outcomes as follows:
 - **Proposal Majority Carried:** Constitution Changed
 - **Declined:** Remain the same
 - **Deferred:** for further consultation
- G Very positive feedback with suggestions of what may have missed. Thanked Members which have done so

Andy Lock (AL): Proposed that as this was not an agenda item the matter could not be dealt with. He expressed his concerns that notice given on something that is core to the club needs more than a few days' notice. Is extremely unhappy with it being rushed through without Members being given background for each change & not numbered. He wanted his objection formally noted. GR: will ask members through a show of hands if they felt they'd had enough time and were happy to continue and that he was going to give reasons as he went through each resolution. Vote put to Members. For: (approx.) 54. Against: 6 Abstained: (approx.) 15

Proposal Majority Carried to continue.

- Rule 1 Change name to **Cycle Seahaven** ^{removing} *Community Amateur Sports Club*
Proposal Majority Carried.

- 2 ...to promote ^{Remove} *the amateur sport of cycling* ^{Insert} **and improve cycling infrastructure** in Seahaven ... and **encourage** community

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Proposal Majority Carried

AM: Can the Committee be sure that it will not impede funding or affect insurance GR: being a living document it can always be added again if necessary. Don't want the Constitution to be a 'telephone directory of text'. Satisfied after studying insurance details, it will not affect.

4a ...to anyone interested in ^{Insert} **cycling** ^{remove} *the sport* on application

Proposal Majority Carried

4c ...cause such as ^{Insert} **a proven case of** conduct likely **to endanger others, disruptive behaviour, or any other action** bringing the club ^{remove} *or sport* into disrepute

Proposal Majority Carried

5 ^{Remove} *all of current rule 5 regarding General Meetings.*

Proposal Majority Carried

5 ^{Insert} new point 5 regarding **GDPR**

Deferred by GR

AL: Questioned why GDPR was highlighted and not other legal requirements

GR: Exactly why not voting on it, requires further consideration

6a ^{Insert} **All members may attend all AGM's of the Club in person**

Proposal Majority Carried

6b ^{Insert} **Such meetings need 21 days clear notice to members**

Proposal Majority Carried

AL: Suggested that Agenda was also published 21 days in advance with Treasurers Report

AM: Stated that in theory the agenda would be released the same date of the announcement, not allowing AOB to be declared

Tony Rowswell (TR): Not usually on published agenda (AOB)

6c ^{Insert} **The quorum for AGM's is 10 members present or 10% of the total membership whichever is greater**

Proposal Majority Carried

6d ^{Insert} **The Chair (or in his or her absence) another member chosen at the meeting shall preside**

Proposal Majority Carried

6f ^{Insert} **Except as otherwise provided in these Rules, every resolution shall be decided by a simple majority of the votes cast on a show of hands**

Proposal Majority Carried

A Club Member asked what happened if it was an equal vote?

AL: stated that it was in the original Constitution that the Chair had the casting vote, but that it was removed. May wish to be readdressed

DS: If there isn't a simple majority of those present, then it should be put back for another vote or not carried

6h The Committee will ^{Insert} **provide information** ^{remove} *present a report of the...*

Proposal Majority Carried

AM: if requesting AOB previous to meeting, then having a PowerPoint on the night is not suitable to be sent out. Need a report with agenda.

6i The ^{insert} **Committee** ^{remove} *Members* will appoint ...

Deferred

A club member stated that it tended to suggest the Committee will appoint own independent to check own accounts

Kate Carver: An auditor by profession, will be independent, whoever they're appointed by. Will then need to be agreed by the Committee

Ellie Ratusniak (ER): Will the committee ask over 300 people who they want?

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A Club Member asked if it would be brought to the AGM. Members vote.

GR: Agreed

6k Insert **Formalities in connection with AGM shall be decided by the Committee and publicised to Club members**

Proposal Majority Carried

6l Insert **Any Other Business must be declared to the Secretary fourteen days before the meeting**

Deferred

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AM: Was concerned this restricted Members the opportunity to comment on the night with no time to consider

ER: Seven days between notice and accepting AOB?

GR: Correct

Wendy Wells: AOB shouldn't be banned on the night.

7a Insert **All members may attend all EGM's of the Club in person**

Proposal Majority Carried

7b Insert **The quorum for EGM's is 10 members present or 10% of the total membership whichever is greater**

Proposal Majority Carried

7c Insert **The Chair (or in his or her absence) another member chosen at the meeting shall preside**

Proposal Majority Carried

7d Insert **Except as otherwise provided in these Rules, every resolution shall be decided by a simple majority of the votes cast on a show of hands**

Proposal Majority Carried

7e Insert **Formalities in connection with EGM shall be decided by the Committee and publicised to Club members**

Proposal Majority Carried

8Bb ... refreshments and other ^{remove} ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.

Proposal Majority Carried

8Cc Insert **If an Officer or Committee member retires or resigns from the Committee before the next AGM then the Committee may co-opt a Club member to sit as that Officer or Committee Member with full voting rights, until the next AGM. The post must then be put for election as in rule 6e**

Proposal Majority Carried

8Dbi At least 50% of ^{Remove} members ^{Insert} **The Committee** must be present for the meeting to be valid

Proposal Majority Carried

8Dbv ^{Remove} A resolution in writing signed by every Committee member shall be valid without a meeting

Proposal Majority Carried

8Dbvi ^{Remove} The chair of the meeting shall not have a casting vote

Deferred

9a ...amended at ^{Insert} **an AGM or EGM** ^{remove} general meeting by two-thirds of the votes cast but ^{remove} not (if relevant) so as to jeopardise the Club's status as a Community Amateur Sports Club as first provided for by the Finance Act 2002 and not in any event...

Proposal Majority Carried

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10a Change wording The members may vote to wind-up the Club at a specifically convened meeting, ie: an EGM

Deferred

10cii Remove *To another Club with similar sports purposes which is a registered CASC and/or*

Proposal Majority Carried

Roger Lambert: Specific legal meaning to Amateur. May wish to look at again.

GR: Will arrange for another meeting to be arranged, anyone can join.

Concern expressed by one member asking if there needed to be a final vote to accept all the agreed changes.

GR: Where people have agreed changes, they will be added to the Constitution. Those deferred, will have further debate. Changes will be made then. Members have just voted to agree those changes.

TR: as not agreeing some points now, not the time to vote on a finalised Constitution.

GR: Changes agreed will be put in, others we will come back and discuss.

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10 Rides and new Ride Leaders

MW

In 2018, 563 rides posted. 44 cancelled due to bad weather. 519 Rides ran, including 46 pub rides.

Thanked Ride Leaders for time and dedication in putting the rides together

Welcomed four new Ride Leaders during 2018: Rob (Scratch) Allchin, Kate Carver, Gray Brett & Chris (Girder) Hollis, bringing ride leaders total to 27

11 Ladies Rides

SW

Can be read in full on separate PDF

12 Dr Bike

DS

Thanked everyone that had helped with Dr Bike in 2019. He said that two had been cancelled due to snow. Over 160 bikes had been attended to, including over 12 members bikes.

Thanked all helpers and Bike Dr's, especially Tracey Martin for adverts, Team Carver for moving items from Big Park to Seaford & Guy Reynolds for the work on securing toolkits. Lewes Dr Bike had given redundant tools.

This season starting to learn how to maintain your own bike – contact DS for details.

13 Media

GR

An overview of CSH Media. Thanked Tracey Martin for her work.

Noted that there was a survey currently running on the Website and Facebook page until the end of the month for comments.

14 Events

KF

Thanks were given to Jo Barlow for organising many successful events last year, including the three day South Downs Way Ride. She also thanked Helen Blaber for organising the two day ride.

Also thanked were Michelle & Gray Brett for the use of their house and garden for the two BBQ's in 2018, to all the members who helped set up and tidy up and Tracey Martin for being the barmaid!

KF reminded everyone about the Valentines party next weekend

KF announced the dates for the Three day South Downs Way ride this year, and asked for a volunteer to organise the two day ride.

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15 AOB

None declared

16 Ride Leader Awards

GR

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The nominees for Female MTB were winner(s) in red:

Jenny Horscroft; Hillary Beresford; Tracey Martin; Kirsty Forcey;
Donna Turner

Male MTB:

Mike Godwin; **Lee Turner;** Barry Hague; Matt Baker; Alan
Stewart

Female Road:

Sally Harding; **Sarah Webb**

Male Road:

Dave Geering; **Dave Sutton; Clive Aberdour**

Committee Awards went to:

Clive Aberdour for long service to the club, the many rides and commitment to
producing the monthly newsletter

Kirsty Forcey for the energy and enthusiasm, leaflet and poster design, event
management and giving the chair a hard time to get things done

The Chair presented Ellie with flowers for her support over the previous 12 months

The meeting concluded at 21:22