



# Minutes of Cycle Seahaven Committee meeting

Wednesday, 1<sup>st</sup> February 2017, starting at 7.30 pm

1. **Present:** Eddie Collict, Tony Rowswell, Kate Carver, Ricki Carver ( Chair), Andy Lock, Sam Hart, David Barlow, Denis Bass, Lou Pye, Rod Lambert.
2. **Welcome**
  - a. RC welcomed members.
3. **Apologies for** absence were received from Roger Lambert.
4. **Arrangements for AGM**
  - a. The Agenda and procedures were discussed and agreed.
  - b. As Ian Cairns would be unable to attend the AGM, the matter of Honorary President would be noted as "Under Discussion by the Committee".
5. **Review of Action Points** from last meeting not on the Agenda :
  - a. 5a. Route planning video had been posted on the website.
  - b. 5b. Hon President – see above.
  - c. 5c. Letter of commendation – would be presented at the AGM.
  - d. 5e. Independent Examiner – Trevor Blann had fulfilled this role admirably.
6. **Health and Safety**
  - a. No reports of incidents or matters requiring attention had been received.
7. **Dr Bike**
  - a. LP had negotiated with the owners of the space (police) and obtained agreement for its use.
  - b. Insurance was in place.
  - c. TR would produce an A5 leaflet, circulate for approval. It would be distributed to Seahaven Food Bank, charity shops asap and handed out on the day.
  - d. KC would publicise via Facebook.
8. **Representation and Complaints Procedure.**
  - a. The Draft 2 with minor modifications was approved (file copy attached).
9. **Youth Co-ordinator and Safeguarding Policy** DB would liaise further with RgL on this.
10. **Bike Recycling Project**
  - a. RdL reported that he had given 14 bikes to the project which would start in the Spring.
  - b. Bike accessories would also be welcome – note to go on website.
  - c. When it gets into full swing, volunteers may be needed as instructors.
11. **Bike Trailer** DB confirmed
  - a. The trailer had been built & he would collect on 15-17<sup>th</sup> Feb.
  - b. The invoice had been paid.
  - c. He had also purchased security clamp and hitch lock, aluminium banner had been made to fit on to special lugs on the frame.
  - d. AL had a 2.5 m cable to secure bikes.
  - e. The trailer would be on display at the AGM.
12. **Report back on Consultation with outside bodies.**
  - a. RdL reported that Chair of Brighton CTC may contact the Club for advice and information on our methods and procedures.
  - b. AL noted that Piddinghoe Parish Council and residents had been especially concerned about cyclists using a route through the Recreation Ground (The Hoe) and suggested that cyclists avoid this particular route.

13. **Events** LP & KC reported:
- Dr Bike 1<sup>st</sup> Saturday from March to October;
  - Puncture repair workshop 4<sup>th</sup> March
  - Outdoor First Aid course 18/19<sup>th</sup> March. Three Ride Leaders would be funded, members £30. 3 places left. No sponsorship so far.
  - British School O-road Training course postponed.
  - Triple Challenge 10<sup>th</sup> June on website – 20 or 30 miles.
  - Davina's Big Sussex Ride – 25<sup>th</sup> June – 21, 40 or 68 miles – mainly female.
  - To be arranged – Easter Egg Hunt, Summer BBQ, Family Treasure Hunt.
  - London to Brighton: On road – 18<sup>th</sup> June, Off road – 23<sup>rd</sup> September.
14. **Public Relations** KC would produce another Seaford Scene article covering AGM, K&SAA, DR Bike, Bike Recycling, and First Aid course.
15. **Campaigns**
- AL reported that the Peacehaven 12 footpath was in the process of being converted to a shared cycle path.
  - Piddinghoe problems were noted above.
  - East Sussex had received Govt. Funding for walking and cycling schemes. SH would attend Cycle East Sussex meeting which would input to this.
  - Ouse Valley developments at Newhaven – the importance of pressing for 3m wide shared pathways was emphasised.
16. **Constitution** Ongoing, no report at present.
17. **Treasurer and Membership Secretary's** report – DBs presented his report for 22-12-16:
- Income had been £28 from subs.
  - Expenditure had been £10 hall deposit.
  - Reconciled balance was £5,312.75. However, with the payment for the trailer, the unreconciled balance at 01-02-17 was £1,835.81
  - Trevor Blann had acted as Independent Examiner and his report would be submitted to the AGM. An honorarium was agreed.
  - Membership was 238 of which 75 were female.
  - DBs is in the process of attempting to convert all subscriptions to Standing Orders.
18. **Any Other Business**
- DBI reported that the Ride Leaders' Meeting had proved useful covering the new gradings, formations for road riding, and a general airing of concerns. It was agreed that another such meeting would be useful.
  - AL agreed to compile a definitive list of Ride Leaders.
19. **Date and place of next meeting: White Lion Tuesday 7<sup>th</sup> March 2017 at 7.30 pm.**

#### **ACTION POINTS**

7	Dr Bike Leaflet	TR
7	Dr Bike facebook	KC
9	Youth Safeguarding liaison with RGI	DB
10	Bike recycling – accessories needed note website	?AL/TR
14	Seaford Scene article	KC
18	List of Ride Leaders	AL