



Minutes of Cycle Seahaven Committee meeting

Thursday 18th January 2018, starting at 7.30 pm

1. **Present:** Guy Reynolds(Chair), Tony Rowswell, Ricki Carver, Denis Bass.
2. **Observer:** Tracey Martin
3. **Welcome** GR welcomed members.
4. **Apologies** for absence were received from Rod Lambert, Dave Geering, Helen Blaber, Kate Carver, Lou Pye .
5. **Action Log Updates**
 - a. The Log was itemised, matters were noted as concluded, ongoing or deleted. A copy of the revised Action Log is available at Google Docs.
6. **Updates from Leads**
 - a. **Treasurer & Membership** - DB detailed for the accounts in 2 parts:
 - i. from 28/11/17 to 29/12/17:
 1. Income had been £47 from new Members, £150 First Aid training, £150 Harvey's Sponsorship donation, £10 KSSAAA donations, totalling £357.
 2. Expenditure had been nil.
 - ii. From 28/12/17 to date:
 1. Income had been £1164 from Members, £30 First Aid training, £120.05 KSSAAA donations, totalling £1409.05.
 2. Expenditure had been £160 room hire and £580.68 First Aid kit, totalling 740.68.
 - iii. The Balance at 18/1/2018 was £3825.40 but this included £596.71 due for KSSAAA, Trailer Fund £95.01 and Dr Bike equipment ££68.58.
 - iv. Membership at 31/12/17 was 305, of which 94 Female, 55 Household.
 - b. **Events & Media** – no reports.
 - c. **Campaigns** – nothing to report.
 - d. **Ride Leaders** RC reported that a successful meeting had been held at the Hope Inn. He would prepare some notes covering the main issues raised.
 - e. **Website** - TR reported
 - i. He had a number of responses from members and others offering to help with the website but, after reviewing the problem, the unanimous view was that a rebuild was necessary.
 - ii. He was in discussion with two website building firms, seeking a quote for rebuilding the site. He would bring any quote to the committee.
 - iii. It was agreed unanimously that the Club should proceed with the rebuild as previously discussed up to a cost of £500.
 - iv. TR questioned whether .cycleseahaven website e-mail addresses for individual members was necessary. It was agreed that it would be useful for members of the Committee communicating with outside organisations.
7. **AGM Planning** After discussion, a number of procedures were agreed:
 - a. Meals for the event would need to be booked by 21st January 2018 in order to notify the Sailing Club. GR would supply TR with a revised link to the booking form.
 - b. Voting Results Of the 13 candidates, the lowest number of votes was received by Dave French. All others were elected. All candidates will be informed of the result and of the date of the next Committee Meeting on Tuesday, February 20th.
 - c. The AGM would start at 19.00 to be followed by the meal at 20.00 and socialising to follow.
 - d. The Reports will be on Powerpoint as a visual display to which lead members would speak. AGM documents on the website would only be the Agenda, Treasurer's Report and last year's Minutes
 - e. Awards – The Best Achievers (Male & Female, MTB and Road) would each receive a small cup which they would keep. The Committee Awards would be a large cup which would be returned and a small badge which they would keep. DB had the purchase of the trophies and the engraving in hand, estimated cost around £215.
 - f. Best Achiever:
 1. Road Male – Gary Lennie;

2. Road Female – Diana Norman;
3. MTB Male – Mike Winsler;
4. MTB –Female – Claire Bennett.

ii. Committee Awards:

1. Male – Paul Sandles;
 2. Female: - Sarah Winsler.
- g. Nominated Charity – KSSAAA had completed two years and suggestions had been requested for its replacement. Only one had been received – Cycling Without Age (Seaford). It was agreed to put this to the AGM, inviting Peter Tattam to make a brief introduction.
- h. A raffle would be held with prizes of donated sunglasses.
- i. DB would be issuing meal tickets to those who had paid and also asking for any dietary requirements.

8. Health and Safety

- a. No incidents were reported.

9. Any Other Business

- a. Sponsorship Agreement for Club Jerseys. This had been requested by the donor – DB produced a sample document and GR agreed to modify this to suit CSH.
- b. Use of Sailing Club as a base. This had been an informal approach from N&SSC in view of their appeal for community grants for their major rebuild. Referred to next Committee.
- c. There was some discussion as to the value of the Google Action Log as opposed to Action Points on the Minutes. GR would ask the next Chair to consider the matter again.
- d. Trailer – the low usage had been discussed at R L Meeting. It was felt that some of the finance section of the Club Instructions was not clear – TR to revise.
- e. There were plans for a shipping container as a storage facility at Big Park which could be used for \Dr Bike equipment.

10. Date and place of next meeting: White Lion Tuesday 20th February 2018 at 7.30 pm.