



Seaford – Newhaven - Peacehaven

## Minutes of Cycle Seahaven Committee Meeting

Tuesday 11<sup>th</sup> June 2019, commencing at 19:30

### Present

Guy Reynolds (*Chair*), Michelle Brett, Gray Brett, Sarah Winser, Kirstie Forcey, Jamie Simmons, Tracey Martin, Mike Winser and Andy Marks.

Sarah Clark attended as an observer.

1

### Apologies

Denis Bass, Tim Venables, David Tyler

2

### Action Log 2019

Complete

Ongoing 26, 29, 32, 33

3

### Updates from Leads

#### Ride Leaders

- i. 1 new ride leader: Kirstie Forcey
- ii. 1 new reinstated ride leader: Joanne Barlow
- iii. 1 incident on a ride led by Dave Sutton. Non-member on third ride. Superficial scratches
- iv. Discussion regarding incident reporting

#### Webmaster

Confirmed that the RL page had been updated

#### Treasurer and Membership

- SC provided the accounts from 31<sup>st</sup> May to 7<sup>th</sup> June 2019
- i. Income had been £2,359:72. Being: Normandy - £1,825:00; CWA donations - £125:00; L2B deposits - £45:00; SDW deposits - £230:72; NM (HH) subs x2 – £26:00; NM (S) subs x12 - £94:00; Membership renewals x2 - £14:00
  - ii. Expenditure had been £1,737:63. Being: Duplicate membership payment refund - £8:00; Normandy - £878:29; SDW (YHA Tottingham) £504:00; TSO Host (web hosting) - £149:99; Zurich Ins (Dr Bike) - £84:00; Dr Bike Refreshments - £33:52; Dr Bike Work Tables - £96:48; Dr Bike repair equipment - £74:35
  - iii. The balance as at 07/06/19 was £4,138:43 of which £3,000:00 is estimated for use
  - iv. Membership at 07/06/19 was 375 of which 128 are female and 70 household.
  - v. CWA donations to date: £625:16

#### Dr Bike

Good response to maintenance workshops – lots of people booking. Discussed what is being covered

Talking to Jamie from Sustrans regarding the Hub – budget for better 2<sup>nd</sup> hand bikes and kit including a container for CSH



## Seaford – Newhaven - Peacehaven

4

### Committee Profiles

- AM Constitution – talk more about that later. GR: Profile says trying to provide more for existing members? AM: trying to increase use of trailer is a good idea, been discussed as a group. TM: You originally stated skills and coaching, where are you with that? AM: I did speak to Jamie when I had a session and wrote in last newsletter about my session
- SW Ladies rides are very fulfilling. Gone from a couple of hours once a month, to a day once a month on demand from the ladies. Feedback is excellent. Never short of assistants
- MW Continuing to promote Tuesday Knights
- SC Has had a couple of evenings with DB, looks straight forward. Looking forward to joining committee
- JS Intension was to get involved with Dr Bike, which has happened. Enjoying it and put own stamp on it. Established working relationship with Dave (Sutton)
- GB Continuing to help out and support everyone
- TM Continuing with media and helping with Dr Bike
- KF Social events planned for the year, integration between the two disciplines at said events is working. Goal to become RL (done) and fill a gap between the 'Funday' and Paul's 3B
- MB Supporting all, especially officers of the Committee
- GR Try to steer into proactive approach for members – lots of positives, acknowledge all work that goes on, including the background items that are unseen. Moving forward, keep building on the committees success

5

### Constitution

- AM Need to give members the opportunity to interact and make suggestions. Handed around a timeline (attached). Suggested creating a sub-committee. Previous unconfirmed changed to be added at draft stage. Live document on-line. Although open to ideas, make it clear that some items may not be able to work

6

### Summer BBQ: arrangements / logistics

- KF All in hand, beer is on order. GR: helpers for setting and clearing up. SW: No ladies – we're all on the ride! All members welcome.

7

### Newsletter: participation / engagement

- GR Concern – always the committee writing articles. Could get dull! Continue with newsletter or not? All agreed, yes. Try to get members to add items, rather than committee members. Asking them to review new equipment – rider's profile – your favorite route, etc. AM: I'll put together a template

8

### Newhaven & Peacehaven: ways to increase membership and rides commencing

- GR Membership in these areas increasing, would be good to have more ride leaders based there and more rides starting there. To think about how we can achieve this.

9

### Health & Safety

None

10

### AOB



### Seaford – Newhaven - Peacehaven

- GR James Nott. Wanted to reapply for membership. JS: As 17, position has changed with regard to 'junior members'. GR: he can join with parental consent, but would need to announce to RL before each ride, and have an adult ride with him.
- KF e-bike loan: happy to create system for bikes. To have a back pack with all items included. Need a log for justification of costs. Dr Bike to look at e-bikes every other month to check basics.  
RtD: just hit 50 participants, so bonus on the way. Working so much better this year. SDNP looking at third year
- TM Fundraising fine on open Facebook page, but not on group
- AM Meeting on Friday about opening of pump track, date hopefully to be announced for opening

11 **Date of next meeting: Tuesday 30<sup>th</sup> July 2019**

1 <sup>st</sup> September	Website announcement, emails and Facebook to invite any members to put forward suggestions for changes to the constitution. Request supporting info for reasons behind any changes
20 <sup>th</sup> October	Deadline for initial suggestions with any supporting info to be submitted
22 <sup>nd</sup> October	Committee meeting: opportunity to look at Members suggestions and get draft of changes sorted
1 <sup>st</sup> November	Committee to release draft of suggested constitution changes. There will then be a 1 month consultation period with the opportunity for members to ask questions about changes and ongoing discussion between committee and membership
31 <sup>st</sup> November	Consultation period ends. Members then have a month to put formal proposals forward for voting at AGM
3 <sup>rd</sup> December	Committee Meeting
31 <sup>st</sup> December	Deadline for final proposals with supporting info to be submitted
14 <sup>th</sup> January	Committee Meeting. Committee to OK document before sending out.
19 <sup>th</sup> January	Final proposals with supporting info will be sent out to give members 3 weeks to read and consider how they would like to vote before AGM.