



Cycle Seahaven Committee Minutes 26th August 2020 19:10 on Zoom

Present Andy Lock (Chair), Sarah Clark, Sarah Winsler, Simon McFarlane, Lee Turner, Donna Turner, Vivienne McLachlan, Charlie Ireland and Dave Sutton

1 Chairs Welcome.

AL welcomed all to the meeting.

2 Apologies for Absence

There were no Apologies, but CI informed all he was only available until 20:00

3 Minutes of the Previous Meeting

- i. Meeting held on 14th of July 2020 were agreed as a true record Proposed Vivienne McLachlan Seconded Donna Turner agreed unanimously.
- ii. The minutes of the extra committee meeting held on 27th July 2020 were agreed as a true record Proposed Dave Sutton Seconded Sarah Clark agreed unanimously

4 SDNPA Ride The Downs Project

AL outlined the work done by the committee looking into a query raised by members about the Ride the Downs Project. DS outlined the finding of the desktop audit of both finance matters and minuting of the decisions taken by the 2018 and 2019 Committee. The committee will consider the audit in September's Meeting.

Action Secretary to agenda for September's committee meeting.

5 Club Trailer

CI explained that club member Mike Godwin is the Berth Master at Newhaven and Seaford Sailing Club who can provide secure storage for the club trailer for £102 p.a. this will cover the first 14 months storage.

The Storage has 24 hour access, but loading will need to be carried out next to the Buckle car park approximately 200 meters away. It was agreed by all that the matter would be voted on the next committee meeting

Action Log Secretary to agenda for September's committee meeting.

6: Section Leads

a. Campaigns

SMcF gave an update on the Active Travel scheme.

CSH have put forward schemes for both Tranche 1 & Tranche 2 Covid-19 emergency funding. These have been ignored or it's been decided they are too difficult or will upset traders.

In a meeting on Monday 17th August East Sussex County Council decided to not proceed with the plans that they submitted to the Depart of Transport for funding in both Seaford and Newhaven. I'd like to thank club member Cllr Carolyn Lambert who did a fantastic job of fighting our corner at the meeting.

On Friday 14th August Lewes District Council Leader James MacCleary had a word with Keith Glazier (Leader of East Sussex County Council) expressing our disappointment and how practical active travel measures had been entirely overlooked for the District. He asked us to quickly put together a new list of things which could be done immediately.

Unfortunately after we provided three sets of proposed improvements none were included in any of the emergency measures. Therefore there will be no emergency measures to support walking and cycling in the Lewes District Council area from the first Tranche of funding. ESCC have decided to not consult with cycling and walking groups for Tranche 2 of the funding and create the submission themselves

ESCC will be spending £350k of the £560k that the government awarded - £210k will be handed back. Hopefully we'll still get the cycle parking - although no-one can seem to find out when.

As you can imagine this is very disappointing to everyone involved and frankly quite surprising. The Secretary of State for Transport Grant Schapps and the Department for Transport were both asking for councils to do whatever they can to make it safer to walk and cycle.

AL suggested that where we need improvements that if possible, ride leaders should route rides and take photos to show the situation.

Action Log SMcF to produce website article.

The committee expressed its thanks for the hard work put in by Simon, and should he require any further support the committee will act accordingly.

b. Road Rides

DS gave an update on the road rides. Since the last meeting The groups of 6 was generally working well. The Road Touring groups now split into two groups, with Touring led by Clive Aberdour and a faster Touring Plus group led by Dave Sutton and David Tyler. Since the last meeting on 14th July these groups had enjoyed 20 rides.

There is now only one Inter/Sportive ride leader living in the area, anyone wishing to ride with this group should contact Mark Smoker via the [Ride Leaders page](#) on the website

c. MTB Rides

SW gave an update on the MTB rides, Tony Rowswell' Monday Off Road Touring group is still being well supported.

Kate Carver has had great successes with the Social Rides.

SW announced she was planning to restart the Ladies Rides in the very near future to coincide with Cycling UK's Worlds Biggest Bike Ride event

d. Dr Bike

LT gave an update on Dr Bike which continues to be the flagship event for the club. The first of a regular session in Newhaven will be held on Saturday 29th August at Paradise Park.

Thereafter it will be held there on the fourth Saturday of the month.

LT once again expressed the fact that due to not having a card reader for Dr Bike, donations were down on what we could have achieved, due to people not carrying cash in these COVID times.

The club now has use of six Jump Bikes, courtesy of Sustrans Jamie Lloyd.

Jamie Lloyd has also donated a third set of bike tools. A toolbox for the new tools has been donated by Paul Sandles employer Travis Perkins, it would be beneficial to the club if these donations were mention in out next newsletter.

Two of the electric bikes are now back in the Sustrans Container. Hopefully CI will provide more information at the next meeting.

DS stated he had not made any progress on Jamie Lloyd's offer of a Cytech level 3 course, this was due to not being able to contact Cytech at the time. DS stated he will try again in the next few weeks.

LT informed the meeting that two new members had joined the club at the last Dr Bike Surgery at Peacehaven

Action Log.

Chair to contact Clive regarding the next newsletter.

Dr Bike to write article including recent donations.

DS to contact Cytech (Low Priority)

e. Treasurer

SC Gave a detailed financial statement. This is attached as Appendix 1

In summary the balance as at 23/08/20 was £7,692.81 of which £2,130.00 is for the Paris Ride 2021.

Membership at 23/08/20 was 364 of which 138 are female and 72 household.

f. Events

There are currently no scheduled Events due to the COVID pandemic. It was mention that consideration should be given to the AGM and how that might go ahead.

Action Log Secretary to agenda for September's committee meeting.

7 Vote on Card Reader

The provision of card reader as described by LT and SC at previous meetings where it was agreed that this would be a benefit for the club was put to the vote. The recommendation was that the club purchase the self-contained unit with the provision to produce receipts. This was proposed by LT and Seconded by DS this was voted for unanimously

8 AOB

CLUB JERSEYS.

Sarah will come back to the committee with recommendations for the next meeting.

Action Log Secretary to agenda for September's committee meeting.

RIDE WITH GPS.

Due to time pressure this was once again deferred, until a future meeting. AL stated that it may be of benefit for DS to write an article for the website to explain the features and if there was a member who may wish to assist with the Routes Library management.

Action Log

Secretary to put on the Agenda for the next meeting

DS to write website article (Low Priority).

Standard Meeting Agenda

DS proposed that the committee adopt a standard meeting Agenda. He explained that this would assist with general meeting running.

It was agreed that if possible, should committee members have an item they wish to raise

under AOB, that they would produce a briefing note about the item, ideally no more than a page. The Secretary would send these out with the Agenda one week before the meeting date. It was agreed that the committee would work towards this.

Action Log. Committee members to submit briefing notes at least 10 days before meeting to allow secretary to email out with the Agenda one week before.

Role of Welfare Officer

SW gave a brief explanation about the role of a welfare officer, she agreed that due to time pressure this should become an agenda item at the next committee meeting

Action Log

SW to prepare a briefing note

Secretary to agenda for September's committee meeting.

Future Meetings

The committee agreed that due to the number of items in need of discussion, that meeting frequency will increase to monthly, with meetings continuing on Zoom. The meeting date was agreed on being the 3rd Monday of every month. We will aim for a start time of 19:00, and hopefully conclude by 21:00.

The date for the remaining 2020 meetings are 21st September 19th October, 16th November and 21st December.

Action Log Secretary to put on the Calendar

Appendix 1 Treasurers Report as of 23rd August 2020

Cycle Seahaven

Accounts as at 24.8.2020

Balance Brought Forward (as at 27.7.2020) £
7409.11

Income

Received from	Description	Amount (£)
2 x	Individual renewal	14.00
2 x	New Member	14.00
2 x	New HH Member	33.00
Various	Dr Bike Donation - Seaford	187.20
Various	Dr Bike Donation - Peacehaven	57.30
	Total Income	305.50

Sub Total 7,714.61

Expenditure

Paid to	Description	Amount (£)
Dave Sutton	Dr Bike - additional fencing	21.80
	Total Expenditure	21.80

Balance 7,692.81
 7,692.81

Bank Statement Balance (as at 23.8.2020) 7692.81
 Difference +/- 0.00

Membership as at 24.8.2020

	TOTALS
Individual Members	168
Household Members	72
Male	226
Female	138
Youth (Under 18yrs)	35
TOTAL Membership	364

Charity Donations		Balance includes:	
B/Forward	195.50	Paris Ride 2021	2130.00
This period	244.50		0.00
TOTAL	440.00	TOTAL	2130.00