

Cycle Seahaven Committee Meeting 18th January 2021 19:00 on Zoom

Members Present.

Joanne Barlow (Chair), Charlie Ireland (Secretary), Sarah Clark (Treasurer), Clive Aberdour, Gus Lock, Simon Mcfarlane, Viv McLachlan, Lee and Donna Turner, Dave Sutton, Sarah Winser.

Agenda Items.

Chair's Welcome. CSH Chair Joanne Barlow opened the meeting at 19:00 and welcomed all to the meeting.

Apologies for Absence No apologies were received by the Secretary.

Minutes of the last meeting It was proposed SC and seconded by LT that the minutes of the previous meeting held on 21st December 2020 were accepted as a true record. This was agreed by all.

Matters Arising / Action Log Update.

Adding Ride Leaders to the Calendar.

Action Log AL to contact DS regarding this matter.

First Aid Kits LT happy to continue storing CSH first aid supplies in his loft. DS to contact SW for 2 x kits held for new ride leaders.

First Aid Courses CI informed the meeting that he had contacted the course providers Choice Medics They are ok with running a "Socially Distanced" course. CI to contact them about a suitable date / venue for later in the year when hopefully the current restrictions will be eased.

SC informed meeting that two members who had paid for 1st Aid Courses, of these, one member had in fact paid for two courses. SC had contacted this member who informed SC he thought he had paid for his partner and their two children.

Action Log CI to contact Choice medics and members and report back to March Committee Meeting.

Trello / Facebook Admin.

JB informed the meeting that she had written to the previous committee posts who held the admin rights to Trello and Facebook. Most of these rights had now been passed onto the current committee this week. It should be noted that GR still has yet to appoint an admin for the Dr Bike Card.

Action Log Trello Access.

JB informed the meeting that she now has access to the Action Log, but not Trello, hopefully the item above will now resolve that issue.

Action Log CI to grant admin rights to DS and JB.

Section Leads.

Campaigns.

SMcF informed the meeting of the following work in the active campaigns area.

1. Routes around Seaford, work is ongoing with a joint approach by Seaford Town Council and local environmental groups to produce some active travel routes around Seaford. CI asked if this was a political campaign but was reassured that it was a cross party approach.
2. Work was soon to commence on installing cycle parking in Broad Street Seaford.

Ride Leaders.

DS stated that he had carried out one update to the COVID Rides guidance since the last meeting altering the guidance to reflect the Tier 5 status.

Road Ride Leaders.

No report due to COVID Restrictions.

MTB Ride Leaders.

No report due to COVID Restrictions.

Dr Bike.

No sessions had taken place due to COVID Restrictions. LT informed the meeting that he had emailed Vanessa at Garden Paradise informing her that we will not be running any Dr Bike sessions until the current restrictions permit, and members feel safe (COVID wise) to volunteer.

JB suggested that it would be a good idea to put some advice out to members on simple matters such as cleaning your bike and lubricating the chain. This was agreed by the committee **Action Point CI to put out a Dr Bike Top Tip article on Facebook.**

Treasurer.

SC's reported to the meeting CSH membership currently stands at 263, made up of 108 individual and 57 household memberships.

Income since the last meeting was £1700 and expenditure £93.39.

Bank balance was £8,800, with £1700 assigned to the Paris trip and £1070 for the nominated Charity, leaving £6030.

SC informed the meeting that it had taken days to write out and to address the envelopes for the mailing of the membership cards. AL suggested a mail merge could make this task a lot simpler.

Action Point SC to investigate a mail merge for the membership card.

Events.

No report due to COVID Restrictions.

RWGPS Club Account.

DS Informed the meeting that the RWGPS club account is now active with 51 routes now in the Club Library. Twenty members have joined so far.

DS reported that he had collated the feedback from the guinea pigs and that this was now written up as blog article, with link posted in the CSH Facebook Group.

Good reports had been received from a few of the users, especially for the spoken turn by turn guidance when using the “Offline Navigation” feature.

DS wished to thank those who had contributed routes so far CA, Jamie Simmons, Roger Lambert and Tony Rowswell.

Club Communications and Correspondence

JB informed that she had sent the letters as outlined in the last meeting, MB had responded with apologies for the delay in replying due to family bereavement.

JB has stated that several members had contacted her saying that they were now enjoying the positivity on the CSH FB page, and passed on her thanks to CI.

CI informed the meeting, that he now has access to the CSH login and logo for posting on both the CSH Public FB page and the CSH Facebook Group.

Club Jersey Design Competition

SMcF reported that 96 responses had been received. The voting software he was trialling had 2 – 3 different ways of filtering the results, but which ever way he applied the algorithms, the result were the same.

It was agreed that the winning design (Dan Shepherd) would be announced at the AGM.

There was a broad discussion about the shirts, it was agreed that whilst there was a clear favourite among the designs, that due to the colours used it may not translate into orders.

AL informed the committee that in previous years there was a sweet spot regarding pricing, this was a combination of sponsorship, quantity discount and shipping.

DS raised that when the Gingerfit shirt order was placed, due to the lack of high visibility colours, the Tourers were keen to put in an order based on the Owayo design of 2011. This was available in a yellow/blue or yellow/red colourway and it was felt that this could also be looked into as we may not be tied by sponsorship requirements this time round.

CI said that other manufacturers were available other than Owayo, and that a standard theme is generally cheaper than a specific artwork design. He had looked at www.gearclub.co.uk

It was agreed that we could consider a dual order, with Dan’s winning design and the retro 2011 design.

Action CI to investigate pricing for Gearclub.

Action 2021 Committee A shirts sub team to be formed.

AGM

The Cycle Seahaven AGM will 15th February 2021 on Zoom at 19:00. .

SC will control the Zoom side of things. The quorum for an AGM is 10 members or 10% of the membership whatever is the greater number, so with expected renewals this would be about 30 members which can include the committee.

Because of holding the AGM on Zoom, numbers will have to be limited to 100, but in previous years we have never been anywhere near that amount at an AGM. In the unlikely event of that number being oversubscribed it was agreed to offer zoom attendance to the first 100 who respond.

Because of the limited CSH activity this year, it was agreed by all that the format would be a standard AGM agenda, of Chairs Report, Treasurer's Report, and Election of Committee. No club awards or charity presentations would be made this year. It is hoped we can return the more social AGM in 2022.

So far, the following Committee members who have stated that they will be standing again are; Joanne Barlow Charlie Ireland, Sarah Clark ,Clive Aberdour, Viv McLachlan, Lee Turner, Donna Turner, Dave Sutton, Sarah Winser. Carol Bryant has put herself forward to stand as a committee.

It was agreed that Section Leads would write a couple of paragraphs or so for the Chair's report.

Action Log Section Leads to write a couple of paragraphs or so for inclusion in the chairs report.

JB happy to continue as Chair, Vmcl will stand as treasurer, DS as no one else volunteering will stand as secretary. Other committee roles to be decided after AGM at the meeting on 15th March.

Any Other Business.

CA said that he had taken a preliminary look at the WordPress dashboard for the CSH website and found it to be more complex than he had expected. This was partly due to the rather strange theme being used which he needed to learn but the website was poorly structured, not easily usable and generally contained a lot of information that was probably never viewed. Strangely, there seemed to be no stats that WordPress sites usually generate; also there was no documentation. CA said he thought it would take three months to get up to speed during which time he would produce a maintenance document for the website. He would then seek to simplify the site although, for the long term, he suggested developing a new website using a theme more applicable to a club run by volunteers.

SMcF said he would produce a paper for CA which could prove helpful.

Action Log SMcF to produce paper for CA

DONM

AGM 15/02/2021 on Zoom at 19:00. Committee Meeting 15/03/2021 on Zoom at 19:00.

There being no other business the meeting closed at 21:15