



## Cycle Seahaven Committee Meeting

7pm Monday 15<sup>th</sup> March – Zoom meeting 19:00

### Members Present

Jo Barlow, Chair  
Lee Turner  
Carol Bryant  
Dave Sutton

Denis Bass, Secretary  
Donna Turner  
Sarah Clark

Viv McLachlan, Treasurer  
Clive Aberdour  
Charlie Ireland

1. Chair's Welcome JB welcomed all to the meeting.
2. There were no apologies for absence as all committee members were in attendance.
3. Minutes of the last meeting held January 18, 2021 were proposed as a true record by SC and seconded by VM and agreed unanimously.

The minutes of the Extra Committee meeting held on 1<sup>st</sup> March 2021 were proposed as a true record by JB and seconded by DT and agreed unanimously.

#### 4. Matters Arising / Action Log Update

CSH Calendar Access DS now able to grant RL's access to the Calendar. **Item Closed.**

First Aid Courses CI has contacted Choice medics who are able to run a socially distanced course. The committee felt it would be better to wait until after the COVID restrictions had been relaxed in June, when we will be able to run a full first aid course. **Action CI to contact Choice Medics to ascertain if this is feasible.**

Trello access has now been granted to JB and DS. GR has still to grant current Dr Bike Lead access to Admin Access to the Dr Bike card on Trello.

JB thanked CI for his article for Seaford scene. **Item Closed.**

#### 5. Section Leads

Campaigns. JB explained that there was a need to form a sub team to work in this area. Simon McFarlane was still happy to lead this and report back to the Committee when required. **Action Log. JB to draft advert to Sub Team**

It was felt by some committee members that the word “campaigns”, perhaps sounded a bit political. As the consultations are always done to relevant authority, it was deemed to be apolitical, but sometimes when a particular political party backed or opposed a project, that this may cause the club to support or oppose that action if it impacts on cycling in the Seahaven area.

It was felt that the club should continue to support or suggest improvements that supported cycling infrastructure or generally made cycling safer or easier.

See previously circulated note about Newhaven Bike Club from SMcF

### **Ride Leader Coordinators.**

This was a joint report on the ride leaders meeting held on 11<sup>th</sup> March 2021 about resuming club rides. RL's have already posted rides including Off Road Tourers, Touring Rides and Multiple Groups off Road ride.

DS explained that some RL's were no longer able to commit to posting a ride every week at the same time due to family commitments etc. It was agreed that without the RL's giving their time we would have no rides and therefore no club. DS mentioned that there were quite a few ride leaders who have not led a ride for over two years, so whilst it seems we have a lot of RL's there are in fact a lot less and we could do with some more, particularly for the road Intermediate/Sportive, MTB and general beginners / easier rides. **Action Point See below**

The RL's had raised the point that some riders may feel less intimidated and more comfortable with becoming a ride leader, specifically to lead shorter local rides of between 5 to 10 miles. Also, that shorter rides may encourage members who are either new or who have not ridden during the pandemic to join in. It was accepted by the Committee that this would be a variance from the previous agreed standard for RL's, but the committee felt it would be a worthy idea to support, as not all RL's or Members are able to do harder rides and it was felt that this would make the club more inclusive. JB said she would approach a member who had expressed an interest to her in becoming a RL for Level 1 or Level 2 rides only. JB also mentioned Roy Francome and Paul Sandles had run a well-supported event like this in the past **Action Point JB to contact member and RF DS to contact PS Action Point CB and DS to draft Ad for members wishing to be a RL at whatever level in the club.**

Tony Rowswell said he would also be willing to post occasional E bike specific rides, if there is interest. This could be a ride where the terrain made it suitable for an E bike specific graded rides as well as rides for beginners to E biking.

DS said that Roger Lambert has expressed a willingness to assist with E bike specific rides. JB said she would like to be involved with this **Action Point JB to contact TR.**

CB mentioned she had been contacted by the owners of Cadence about joint rides, it was agreed that DS and CB would call in and see what they had in mind. **Action Log CB and DS to follow up at Cadence.**

DS requested that he be allowed to continue to update the COVID guidance as and when required without the need for full committee approval. This was agreed by all.

### **Dr Bike**

LT updated about the proposal to start on the 17<sup>th</sup> April 2021 at Peacehaven.

LT explained to the committee that he had contacted Cycling UK who had a grant available for Dr Bike of up to £3,000. This would be paid on the proviso that at least one member held a cycle maintenance qualification like “Cytech” or equivalent. The committee agreed that it

would be an excellent idea subject to further clarifications from Cycling UK. **Action Point LT to ascertain what level of Cytech or equivalent would be needed, whether all Dr Bike attendees need it or whether just one present at each session.**

LT stated that the Dr Bike team would be expanding the donations to the Charity by asking club members to donate any old bikes, these could be made roadworthy and then sold on. This would be subject to any insurance issues **Action LT to check CSH Insurance regarding selling of Bikes.**

JB said the club had been granted 100 Bicycle security marking kits. This would be part of the Dr Bike and could be for members bikes as well as for members of the public.

#### Treasurer

VM had previously circulated the accounts. Income and expenditure below

#### Cycle Seahaven Accounts as at 28/02/21

**Balance B/F (as at 31/12/20)                    £7447.85**

#### Income

Received from	Description	Amount £
Various	Membership Renewals	893.00
Various	HH Membership Renewals	734.00
G Jones	Paris Ride x 2	300.00
		1927.00
	<b>Sub Total</b>	<b>9374.85</b>

#### Expenditure

Paid to	Description	Amount £
Various	Membership refunds/duplicate payments	27.00
S Clark	Stamps	98.34
Ride with GPS	Annual Subscription	192.63
PayPal	Zoom Subscription X 2	28.78
S Clark	Gift for Scrutineer	12.00
TSO Host	Website	57.46
		416.21
	<b>Balance</b>	<b>8958.64</b>

**Bank Statement Balance (as at 28/02/21)                    8958.64**

**Difference +/-                    0.00**

#### Charity Donations

#### Balance Includes

B/F	1070.88	Paris Ride B/F	1750.00
This Period	0.00	This Period	300.00
<b>Total</b>	<b>1070.88</b>	<b>Total</b>	<b>2050.00</b>

VM also suggested that the rounding up of the Charity donation for 2020 from £1070.88 to £1,100.00 be agreed. This was proposed by JB and seconded by CB and agreed unanimously. It was agreed that if the donation could be made using a "Charity" cheque from Lloyds for club publicity. **Action DB to contact Lloyds.**

### **Membership**

CSH membership was currently at 287 and that reminders were due to go out shortly to those who had not renewed.

### **Events**

JB gave an update on the latest virtual challenge the team Lands End to John o' Groats. This had been a great success with 6 teams taking part, with members talking to each other and getting back out on their bikes.

## 6. AOB

**Jersey design competition winner** JB said the winner was Dan Shepherd and that this would be announced on FB. **Action CI to announce winner on the CSH FB pages, once he has obtained a picture of the winning design from SW.**

A Jersey sub team would be formed later in the year. DB said he would be happy to lead on this . **Action DB to form a jersey sub team later in the year.**

**Review the CSH constitution, membership rules & disciplinary procedures.** JB stated that the constitution, membership rules and disciplinary procedures needed an update, it was agreed that a small sub team consisting of JB, LT & DS would be formed to have completed their work in time for October's meeting so any changes could be put to next year's AGM. It was agreed that Roger Lambert would be approached to assist in this sub team. **Action Point JB to approach RL.**

**Modification to Bike trailer** DB stated that the CSH trailer, was designed to take a mixture of road bikes and MTB's. Since 2017 the tyres used on many MTB's now have increased in size, to allow the carriage of these bikes several of the base rails need to be increased in size. DB also has some ideas on how to facilitate the carriage of road bikes that have full mudguards fitted the costs of these modifications would be approximately £100 for parts, Labour and tools provided to the club at no charge by DB. This was proposed by DB and seconded by CI and agreed unanimously.

**Road Ride day out.** DS proposed that he and Mark Smoker organise a Road Audax style event for club members to participate in. Mark and Dave are prepared to not ride the event but act as HQ, timekeepers, and road support etc.

It is proposed that the event be held on 30th May 2021 which is a bank holiday weekend (Covid Restrictions Permitting) or any convenient Sunday.

Event HQ will be Harbourside Gymnastics Academy, this business is owned by Mark Smoker and has sufficient parking, toilets etc , he has kindly offered this to the club at no charge. It is anticipated that this will be a staggered start to avoid a mass group on the road.

DS stated that it may be a good idea to have awards for the fastest Road and MTB team on both routes. CA informed the meeting that he was pretty sure that this would be outside the club insurance which does not cover competitive rides. **Action Point DS to check out CSH insurance policy and get a definition of a competitive ride, as well as obtain a price for a single event insurance.**

**Webmaster** CA stated that the website was in quite a bad way. There were a lot of issues with the theme and too much content that was not easily found. Clive had previously circulated his improvement plan for the website, it was agreed that he continue with Phase 1 which modifies the main navigation menu on the left-hand side of the web page and change the functionality to a more common website theme.

It was agreed that a small sub team be formed to assist Clive with website re-design, SC and DS agreed to assist in any way that they can.

CA asked if the Committee profiles and picture were necessary, it was agreed to have the Committee profile changed to a list of names.

CSH emails. CA stated that discussions were in progress with the hosting company about issues arising from having a CSH email address. It was agreed to reduce the number of these email addresses.

CA asked if there is a committee vacancy for MTB Ride Leader Coordinator, this role was currently being carried out by DS. DS stated this was a coordination function and he would be happy to carry on until a regular MTB RL could take over.

CA said that the current "Blog" subscribers list is well out of date, with most have been there when the membership list was added in 2014. It was agreed that a reminder on how to subscribe would be added to the Blog page and that a posting on the CSH external Facebook Page would be added. **Action Point CA to add the subscription link to the blog page. CI to add a post the FB page.**

**Open Day.** DT asked the Committee that as we return to "normal" that CSH could consider holding an "Open Day"? It was agreed that this could coincide with the Peacehaven Cycle Hub launch at the Big Park on 17<sup>th</sup> July. The committee thought that this would be a great idea, especially with Dr Bike, rides starting and finishing from the event, and some fun games for Children. **Action Point DT to contact Sustrans about the event.**

**Small Change to Grading System for Road Rides.** CB stated that a minor change to the ride levels on the [Grading system](#) is required, due to the current grading system not quite aligning with the Touring group ride speeds. The changes do not affect Levels 1 & 5 but now allow for Touring Plus and Fast Touring Groups. On the road terrain grading there is a minor change from C to D which is now defined as 10% gradient. All the road RL's had agreed the change at the RL meeting. This change was agreed by the Committee **Action Point CA to update Rides Grading System with the changes.**

**Boot Sale** LT suggested that CSH organise a Boot Sale to raise money for the SDSNSG. This was thought to be a good idea by the Committee subject to costs etc. **Action Point LT to ascertain costs of hire for Martello Fields and whether Event is covered by our insurance.**

**CSH external Facebook Page.** CI updated the meeting on the increase in reach of the external CSH FB page. This was showing increases of Post Engagement of 27%. JB thanked CI for the work he had been carrying on that page and the Facebook group.

**Newsletter** CA reminded all that the deadline for the newsletter was the last day of the month.

There being no further business the meeting closed at 2120

7. DONM – 7pm 19<sup>th</sup> April 2021 – Zoom meeting @19:00