



Minutes Cycle Seahaven Committee Meeting

Monday 20th September 2021 – Zoom meeting

Members Present

Joanne Barlow, Chair
Lee Turner
Charlie Ireland

Denis Bass, Secretary
Donna Turner

Viv McLachlan, Treasurer
Clive Aberdour

1. Chair Jo Barlow opened the meeting at 19:05 and welcomed all to the meeting,
2. Apologies for absence – Carol Bryant (sadly unwell) Dave Sutton. Sarah Clark
3. Minutes of the last meeting – 19th July were agreed as true record of the meeting proposed VM seconded by DB, all agreed.
4. Action Point from 19.07.21 meeting
 - 1) Online membership forms no feedback from Sarah – discuss at next meeting – **Action SC**
 - 2) JB & DT have investigated venues for social events, with the pandemic in mind The Plough and Harrow at Litlington is being considered with covered outdoor facilities – **Action JB will update the committee at the next meeting on a possible outdoor post-Christmas event**
 - 3) Role of Ride Leader – DS Report
 - 4) Club Jerseys – DB Agenda item
 - 5) Welfare Officer – Agenda item
 - 6) Incident reports – Agenda item Action point closed
 - 7) Google account – CA advised the meeting it was a simple matter – **Action CA implement for next meeting.**
 - 8) Dr Bike, use of Sidings at Newhaven – LT confirmed 25 Sept was last Dr Bike at Paradise Park, we will move to the Active Travel Hub, the Sidings, Newhaven on 23 October – Action Point closed – New DR Bike grant applied for by CI & LT. The new supply of Dr Bike Polo shirts are unsatisfactory, poor quality printing, LT & DB agreed to complain to the manufacturer, DB has arranged for a full refund, we keep the originals shirts & caps, a voucher to order replacements has been issued. **Action Points - LT to write to Paradise Park with a vote of thanks**
 - 9) Bike Ability – JB confirmed that she has discussed this with DN and will report back to the next meeting
 - 10) Guest Rider registration – CA has removed this. – Action completed
 - 11) Report from DS in his absence – **Action DS No WOW rides in September, maybe October DS will maintain contact with SW to discuss Puncture repair workshops.**

Action DS - Role of the Ride Leaders – A winter task, report back before year end.

DS has contacted LV with a welcome pack – Action Point closed. Currently more rides going out with more RL's leading, should now provide adequate rides for club members – Action Point closed.

5. Welfare Officer

JB will be in contact with TC and KP with a view to writing a "Latest News" article explaining to the membership what the role was all about. **Action JB to write "Latest News" article.**

6. Feedback from members – None

7. CSH Incident reports - One incident – rider fell into a rail, no long term injuries

8. Section Leads

Ride Leader Coordinators

DS reported via an email to JB - CB has been in hospital, currently we have no Ride leader coordinator, DS & CA will ensure we have Ride reports. A total of 35 Rides in August a 20% reduction from July.

MTB Rides

DS recognises that we have less MTB rides. GB – MB – KF have begun posting rides.

A small group MW, JS, PS were leading many rides previously and are not doing as many now, however they continue to regularly support Dr Bike events. We are writing to RL's who have not led rides recently.

Dr Bike

LT gave his concerns over some who do not handover donations for work completed on their bike. It is evident that some are taking advantage of the free Dr Bike workshop. The ethos of Dr Bike is a free health check to encourage riders to get back on their bike. We cannot charge for parts that are supplied FOC to us. JB confirmed that we will provide a free health check. LT confirmed that we will ONLY replace brake blocks (not disc pads) gear and brake cables. A small number of people arrive on site with rusty bikes and expect a full repair, this is not what Dr Bike exists for. Many different views were expressed on the system of payment/ donations. **Action Point – LT to discuss with Dr Bike volunteers the most acceptable method we should use to ensure that any work done on bikes that come to the site for work pay for/donate an appropriate sum of money.**

Treasurers report

VMcL Gave the Treasurers report this is attached as Appendix A.

Membership update

SC gave the Membership Update. Current Club Membership sits at 360 members. 223 Male and 137 Female, this includes 7 new members.

Webmaster Updates

CA advised the meeting that we currently have a website security issue, which causes difficulty with access to our website, should be resolved within 24 hours. CA has implemented the emergency back up which is working well. CA has provided the committee a proposal for the future (attached) and stated that we could do much more but believes because most people go direct to the calendar and the latest news item only CA does not feel it is necessary to make any significant changes at present. **Action Point - CA suggests the subgroup concentrates on a way forward and report back at the next meeting with proposals.** CA suggests that facebook and What's App may take precedence in future. JB recommends we always keep the website especially for Minutes of past meetings, etc.

Events

JB advised the meeting that Mike Godwin had advised us that the Sailing club have an event on Friday 1st October where CSH members are invited (max 30 members), it is an event with a singer performing, food is available to purchase, tickets are £5 PP. The club is aiming to be more inclusive and are inviting other local clubs to join in this event. Tickets are available on their website. CI will include this on our FB pages. CA can add it to the latest news on our website.

JB will pursue the event mentioned earlier at the Plough and Harrow.

Campaigns & local cycling infrastructure improvements

JB reported on the email submitted to the committee from Olivia Fava-Verde, currently we don't have any member who is able to assist, since the departure of SMcF.

Action Point JB – to contact AL and/or TR to see if they were interested in taking on the role as Campaigns & Local Cycling Infrastructure. Initially to pick up the A259 MRN South Corridor study.

9. Voting Agenda items notified in advance

None.

10 AOB

I. **AGM** DB has submitted a report (attached) proposed date Monday 21st February 2022, CA can add this to the website. JB stated that she would like all to stand for the 2022 committee. DS has advised that he may step down. CI stated that he has a "Full on job" he will discuss with JB. **Action Point JB to discuss with SC and CB.** JB suggested we advise the membership of the individual roles, DB commented that we should have a Minutes secretary to assist the role of Secretary – JB agreed. CA suggested we include the AGM details in the Newsletter. JB would like to ask for nominations by year end. AGM date agreed.

II. **Newsletter** – CA reminded the meeting that the deadline for the next Newsletter is September 30th. CA asked "What is the purpose of the Newsletter" a discussion followed. **Action Point - LT promised an article on Dr Bike.** JB asked if any member had done something special, JB suggested we ask via FB. Action Point CI to include on FB. JB would like to get someone to write an article for Seaford Scene. CI commented that our

reach on FB had increased, and we were getting better results, JB thanked CI for his excellent work building the FB pages.

III. **CSH Jerseys** – DB reported on the progress of the CSH Jersey orders. DB must now return the sample Jerseys. Committee approved the initial purchase.

IV. **Minutes from extra meeting held on 18th August** - JB apologised she overlooked the approval, all agreed they were an accurate record. DB proposed and DT seconded.

V. **RL's who have not ridden since 2019** are GR, AL, TV, RB – **Action Point JB will write to advise that their names will be removed from the RL list. JB to contact RB before removing his name**

Meeting closed at 2022hrs.

DONM – Monday October 18th, 2021