



## Minutes Cycle Seahaven Committee Meeting

### Monday 18<sup>th</sup> October 2021 – Zoom meeting

#### Members Present

Joanne Barlow, Chair  
Lee Turner      Dave Sutton      Donna Turner      Clive Aberdour      Viv McLachlan, Treasurer  
Carol Bryant      Sarah Clark      Charlie Ireland

1. Chair Jo Barlow opened the meeting at 19:05 and welcomed all to the meeting,
2. Apologies for absence – None
3. Minutes of the last meeting – 20<sup>th</sup> September were agreed as true record of the meeting, DS abstained as he wasn't at the meeting. Proposed by DT seconded by CI, all agreed.
4. Action Point from 20.09.21 meeting
  - 1) SC - Online membership forms no feedback from Sarah – discuss at next meeting – DS offered help with the Google online form **Action SC**
  - 2) JB - Update the committee at the next meeting on a possible outdoor post-Christmas event – Plough and Harrow can offer outside space in a marquee, up to 55 persons, cost TBA, free use of venue, maybe a Thursday, they suggest a sharing platter per table. Possible dates -9<sup>th</sup> or 16<sup>th</sup> December **Action JB**
  - 3) CA - Google account – CA advised the meeting it was a simple matter to implement, CA advised all done, item closed
  - 4) LT to write to Paradise Park, thanking them for the use of their facilities for Dr Bike, all done item closed.
  - 5) DS to discuss with SW Puncture repair workshops. DS has spoken to SW, awaiting Sustrans to clear equipment from the Hub then we can run the Puncture repair workshops from the Hub. Space for 6 to 8 on a Saturday morning, with priority to the WOW groups. Item complete, hopefully after end October.
  - 6) Role of Ride Leader, DS Report, agenda item, Ongoing DS to raise at RL Meeting. **Action DS**
  - 7) JB to discuss Welfare Officer – due to holidays no action – JB to arrange a meet with CC to discuss the role. CB suggested we use the name “Wellbeing Officer” instead of “Welfare” which is considered by several clubs as being more appropriate. CA suggested we look at the Cycling UK website, they have articles we may find useful on the subject.  
**Action JB to arrange a meeting to discuss the role.**
  - 8) - LT to discuss with Dr Bike volunteers the most acceptable method we should use to ensure that any work done on bikes that come to the site for work pay for/donate an appropriate sum of money, this is ongoing – **Action LT at the next meeting**

- 9) CA suggests the subgroup concentrates on a way forward and report back at the next meeting with proposals – ongoing – **Action CA**
  - 10) JB to contact AL and/or TR to see if either were interested in taking on the role as Campaigns & Local cycling infrastructure for CSH, to initially pick up on the development of the A259 MRN south corridor study.
  - 11) JB to discuss 2022 AGM inclusion with SC and CB, all done, matter closed
  - 12) LT promised to write an article for the Newsletter, all done item closed.
  - 13) JB to write to GR, AL, TV and RB, to advise that their names will be removed from the RL list. – Action completed by JB.
5. New CSH Jerseys – DB advised the meeting that the Jerseys are expected to be delivered to us by mid-November.
  6. Hiring out of the CSH Bike trailer – DB explained that the first request for hiring will not be taken up by Cadence, they have other plans. A second request has been made for two weeks in September 2022. I propose we charge £100 for the hiring; they will take the trailer to Spain and DB will ensure that all appropriate checks are carried out. Following an in-depth discussion DB agreed to ask the potential hirer for more details on the club. **Action DB**
  7. CSH Welfare Officer – Matter ongoing as per **Action Point for JB**
  8. Feedback from members –
    - 8.1 Memo from TV, regarding his RL status, JB wrote to GR and TV as they hadn't ridden since 2019, neither had assisted or led any rides. No rides posted (apart from TV leading private rides) we have written to them, their RL status has been changed to "inactive". They can ask to be reinstated at any time, nothing heard from GR.
    - 8.2 DS made comment about a series of negative posts on the RL's WhatsApp group, following a farewell message on that group from TV. DS confirmed to the RL's group that no RL's have not been removed, only that their status had changed to inactive. JB discussed TV response, the committee agreed no further action.
    - 8.3 JB explained that we had received a complaint referring to our Facebook content which was thought by the complainant to be in poor taste. JB asked the committee for their views on this complaint. Members gave their views. JB reminded the committee that no one person has stated that the person referred to by the complainant has been bullied, but it was considered that maybe he has deemed to be bullied by other members. A full and frank discussion was held about "Banter". DS read his reply to the complainant, which stated that the complaint would be discussed at the next meeting. JB asked for comment, then agreed the complaint was closed, with no further action.
    - 8.4 JB then discussed the email from SW, it related to the WhatsApp messages mentioned in 8.2 above. RA, MW & SW wrote to CSH expressing their dissatisfaction at some of the WhatsApp group messages from other club members. DS stated that he had responded quickly, giving a brief explanation of the facts, this finalised the matter. DB explained that he had spoken to both parties. JB & DS commented, DS stated that proper use of the RL's WhatsApp group is an agenda item for the next RL's meeting. DT expressed concern that we may not take action against the offenders. CB expressed concern over the WhatsApp comments but stated that we should not react directly to these individuals but deal with the facts at the RL meeting to be held soonest. LT commented that we had no advance knowledge of the feedback received. JB confirmed that the action taken by DB was correct. DS explained that we had carried out our agenda items correctly in as much as it was just a late circulation of the information. JB confirmed that we had carried out our committee procedures correctly. JB further explained the background to these messages. JB asked DS to comment, he stated that the matter

would be discussed with RL's at the next meeting. DS stated that he would advise soonest the date for the RL meeting – **Action DS**

## 9. Section Leads

**RL Coordinators** – DS & CB Monthly stats explained

**Revision of RL procedures document** – On website we have two sets of procedures, DS suggested we have one only. JB commented that we have an issue with non-calendar rides. Our insurance cover is only effective if the ride is on the calendar. DS stated we should have a set of procedures for RL's to work with, ideally in one document. DS will discuss at the next RL meeting. CA suggested the document was presented at the RL meeting. JB confirmed this was a good start and agreed we should proceed as suggested.

**MTB Rides** – Active Ride Leaders – DS stated that we had two RL's (DG & RB) who hadn't responded, DB said he would contact DG and report back to the next meeting.

**Action DB for DG & JB for RB**

DS gave a summary of the attached CSH Incident report – giving details of Incidents reported. CA asked why we cannot know the full name instead of initials only? DS explained the persons concerned. DB commented that under GDPR we should only use initials in any report, JB confirmed that this should be applied – initials only. DS also explained the incidents in detail

**Dr Bike** – Nothing to add to the meeting.

**Treasurer & Membership Secretary** – Report attached, apologies, incorrect new report will be attached to the minutes. VM advised that she had received more money for the Paris trip. SC reported that we have 367 members – 228 male & 139 Female.

**Webmaster updates** – CA reported a quiet month, CA would like to investigate and reduce the number of people who have access to the Dashboard, he will report back to the next meeting – **Action CA**

**Events** – JB has previously explained her proposal for the next event

**Campaigns/Local Cycling Infrastructure** – Nothing to report

10. **Voting Agenda items notified in advance** – None

11. **AOB** – CA Newsletter, can you read this from a laptop? No problem reported, also can read this on the phone. JB commended CA on a superb Newsletter

**DS In future we should refer to Club Members as members, not differentiate between Road or MTB, especially given that there are many who ride both! This was agreed by all.**

Meeting closed at 2145hrs.

**DONM – Monday November 15<sup>th</sup>, 2021**