



Minutes Cycle Seahaven Informal Committee Meeting Monday 20th December 2021 – Zoom meeting

Committee Members Present

Dave Sutton Vice Chair
Clive Aberdour

Denis Bass, Secretary

Viv McLachlan, Treasurer

1. Vice Chair DS opened the meeting at 19:10 and welcomed all to the meeting. DS explained that it was not possible to hold the formal CSH Committee meeting as scheduled, as the meeting would not be quorate due to there being less than 50% of the committee present.

DS went on to explain that subject to the agreement of those present, he proposed to clear routine matters only from the agenda tonight, as well as take one AOB item from DB regarding the role of membership secretary. This was agreed by all present.

2. **RL Coordinators –**

DS explained the previously circulated monthly stats.

DS informed the Committee that the Touring and Wednesday off road group have included some minor COVID procedures into their ride descriptions on the calendar. DS went to say that he did not think the club should alter its mandatory guidance until definite Government guidance comes into force for England.

DS informed that there had been no reported incidents in November.

3. **Treasurer & Membership Secretary –**VM advised those present of the cashflow and money in the bank account as stated on the monthly treasurers report. Two new memberships had been received.

4. **Webmaster updates –** CA reported a quiet month, and that the website was running reasonably well.

5. **AOB Membership Secretary Continuity**

DB went on to explain the issues for ensuring continuity in the role of Membership Secretary. SC has requested to step down from the committee at the AGM, but due to her other commitments has agreed to relinquish the task of the membership secretary as from the end of December. DB has volunteered to take on the role **until a suitable**

candidate can be found, therefore in conjunction with VM, DB will manage the renewal process from 1st January 2022.

DB felt that this proposal should get the verbal approval, from those present, allowing it to run as an interim process until a full committee discusses the proposal, ideally at the January meeting. However, in addition to the four committee members present, both JB and SC had approved the proposal, knowing that it would be submitted in their absence.

DS thanked DB for stepping up to fill the role, and he requested that the matter become a formal agenda item at the next committee meeting. The members present all agreed DB's proposal and that it be discussed at the next committee.

Meeting closed at 19:40 hrs.

DONM – Full Committee Monday January 17th, 2022