



**Committee Meeting Held on 12 December 2022,
House of Denis Bass**

Report

Present: Denis Bass (Chair) Gwydion Jones (Ride Leader Coordinator) Vivienne McLachlan (Treasurer), Lindsay Stirton (Treasurer), Gill Peissel

1. **Chairs Welcome:** Denis opened the meeting by welcoming members of the committee.
2. **Apologies for absence:** Sarah Winser
3. **Minutes from previous meeting:** Minutes were approved for the meeting of October 3rd
4. **Matters Arising.** None
5. **Action Points Update:** None
6. **Constitution**

A new draft constitution, loosely based on a Cycling UK template, was agreed by the Committee. This will be presented to the AGM for consideration and (hopefully) approval by the club. The Committee thanks Dave Sutton and ??? for their diligent work on the constitution.

7. **AGM.**

The Committee discussed arrangements for the AGM, which will be held on Saturday 11 February. The arrangements will be as follows:

- Arrival and food: 6:30 pm
- AGM commences 7:00 pm
- We will aim to have information for the AGM to members in good time (six weeks notice (note: at this point it is pushing it).
- Denis will briefly introduce those standing for election to the committee.

8. **Feedback from members:** None

9. **Ride Leader Issues:**

- (i) Leader Co-ordinator roles: item to be carried over to January meeting
- (ii) According to Cycling UK, guest riders' names must be collected, but in accordance with GDPR requirements data must not be retained beyond 30 days.
- (iii) Ride leaders' meetings: item to be carried over to next meeting.
- (iv) Ride Leader Mentors: Agreed that we would arrange mentors for now ride leaders.

10. Website and forms

The committee noted with thanks the hard work of Clive Aberdour and team on the website, and encouraged them as they see the new website to completion.

In particular, we note the work on converting paperwork to Google Forms including forms for individual and family membership, and guest riders, all of which will be live when the new website goes live. An incident form is live now.

11. **Jersey updates:** The committee approved Purple Crimson £241.85 Invoice no. 0893.

12. Section Leads:

- a. Dr Bike. No update as last Dr Bike Session was held on 15 October.
- b. Ride Leader Co-ordinator: In October, 25 rides were posted and 14 went ahead as follows:

	November
Road Rides (Cancelled)	14 (8)
MTB Rides (Cancelled)	11 (3)

- c. Treasurers Report: A statement of the club's finances up to the end of November is appended to the minutes. We agreed a payment of £275.57 out of donations to Dr Bike would be made to Newhaven Baptist Church (Food Bank).
- d. Membership Update.
- e. Webmaster Update. See Item 10

13. **Date of Next Meeting:** Monday 9 January 2023, 7:00pm in White Lion

14. **Any Other Business.** None