



Cycle Seahaven

Committee Meeting Held on 11th April 2022 in *The White Lion*

REPORT

Present: Denis Bass, Gwydion Jones, Vivienne McLachlan, Lindsay Stirton, Gill Peissel, Tony Rowslip, Kate Carver, Jamie Simmons, Sarah Winser.

1. **Apologies for absence:** Michelle Brett.

Michelle Brett has stepped down from the Committee. Clive Aberdour will resume the role of Webmaster. Denis Bass thanked Michelle for her service on behalf of the Committee.

2. **2021 Trophy Awards**

Denis Bass presented awards for outstanding service to CSH to:
Kate Carver
Tony Rowslip

3. The committee approved, subject to amendment the **Minutes of the Last Meeting** of 07 March 2022.

4. There were no **Action Points/Matters Arising**

5. **2022 Charity**

Cate Carver made a presentation to the Committee on the work of Newhaven Baptist Church Foodbank. It was agreed that a first donation would be made at the end of June, and that donations would be made quarterly thereafter. It was anticipated that donations from Dr Bike surgeries would be modest, but that the committee would examine alternative ways of raising funds.

6. **CSH Wellbeing Adviser**

Sarah Winser had raised the issue of the creation of an office of CSH Wellbeing Adviser. CSH Committee agreed to form a sub-committee, headed by Sarah Winser to examine what this role should involve.

7. **Feedback from Members**

Following enquiries from members, it was agreed that all 2022 committee meeting dates would be notified via the club calendar as per past practice. [Note: This has now been done.]

8. CSH Jersey Update

The supplier had agreed to deliver all existing stock of jerseys to CSH. These are available for members to try for size and fit. Jerseys available as follows:

- MTB crew neck - £19
- Performance jersey (short sleeves and zip) - £25
- Long sleeve jersey with zip - £27

It was agreed that ride leaders would receive a jersey or their choice, paid for out of club funds. Denis Bass would raise the issue of a special design jersey for women on wheels with the supplier.

9. Section Leads.

(a) Dr Bike

Jamie Simmons and Sarah Winser had been appointed to report to CSH Committee on Dr Bike matters, and to develop the Dr Bike initiative. They would agree with Viv McLachlan, CSH treasurer processes (along the lines discussed at the meeting) for expenditure oversight, reporting and reimbursement.

The following Dr Bike matters were also noted:

- Contact with SusTrans had been re-established
- CSH Dr Bike had retained the unspent part of its existing grant from Cycling UK, with the discretion to use as CSH Dr Bike saw fit. As a result, Dr Bike would be cost neutral for the immediate future. Dr Bike holds funds of £769.12 currently.
- A stocktake of consumables had been done at the beginning of the year. Dr Bike was well stocked, but would need replace items as they were used up.
- Given the difficulties in moving kit to Newhaven and Seahaven, it was agreed that Dr Bike would run surgeries once a month in Seahaven for the time being, with the intention of stepping this up to twice a month as they were able.

(b) Ride Lead Co-Ordinator.

The following table shows ride activity for March 2022.

	April
Calendar Road Rides Posted	20
Calendar MTB Rides Posted	12
Calendar Road Rides Cancelled	5
Calendar MTB Rides Cancelled	0
Total Rides that went out	27

Gwydion Jones reported that he was half-way towards his ride leader qualification. Gwydion would look at the sufficiency or over-sufficiency of items in the first-aid kit. It was noted (and Denis updated subsequent to the meeting) that a first aid course for ride leaders had been paid for (to be provided by Choice Medics) but delivery of training had been postponed.

Some ride leader co-ordinators had raised the issue of why we are collecting data on rides put on by individual ride-leaders. This information was required, in the view of the committee in order (a) to ensure that ride leaders do the requisite one ride per year to retain ride-leader status; (b) because this was a factor relevant to the judging of awards for excellence. Denis would review the GDPR issues involved [Note: Lindsay is happy to assist on this]

(c) Treasures Report

The balance of accounts as of 2022-03-31 was £8664.97 of which £4044.30 are committed funds. Full accounts to be published alongside these minutes.

(d) Membership Update

CSH now has 359 members. There had been 7 renewals since the last meeting, and another two new joiners.

(e) WebMaster Update

Clive Aberdour will resume the role of Webmaster. Gill would take over articles for Peacehaven Directory and Seaford Scene.

9. There were no **Voting Items Notified in Advance**
10. The **Date of Next Meeting** is Monday 20 June at 7:00 pm in *The White Lion*.
11. **Any Other Business.**

Sarah Winser had requested the use of the bike trailer for the WOW ride from 9–14 June.

The Committee discussed the request from Rob Blackman to pay for the rental of a van for the Paris ride, at the expected cost of £475. The committee discussed the proposal in the light of the currently healthy club balance sheet, and the need to treat the request fairly in the light of other groups who might also seek club support for rides.

It was agreed that for as long as club funds remain in good health, CSH would allocate £1000 per year to fund ride activities, up to a maximum of £200 per ride. Thus £200 would be allocated to the Paris ride. The committee also agreed in principle to fund a bus for the WOW ride in June up to the same maximum. A simple procedure would be initiated whereby applications for funding for rides could thereafter be considered.