



Cycle Seahaven

Committee Meeting Held on 20th June 2022 in *The White Lion*

REPORT

Present: Denis Bass, Lindsay Stirton, Gill Peissel, Clive Aberdour

Apologies for Absence: Gwydion Jones, Vivienne McLachlan, Michelle Brett

1. Minutes of Last Meeting

The minutes of the last meeting, held on 22 April were approved.

2. Matters Arising/Action Points Update

The review of the CSH Welfare Officer Role, being undertaken by Sarah Winser, is ongoing.

It was agreed in the April meeting that the committee would consider applications for grants (of up to £200 per application, and up to a maximum of £1000 per year) to support ride activities. The first two grants of £200 were provided to support van rental for the Paris Ride of June 2022, and for the WOW members towards the cost of their coach to participate in the Ride Davina 2022 event, also in June. The committee welcomes further applications. There is no formal procedure at present (though a simple application form will be produced in due course).

3. The procedure was set up 19.05.2022 by Gill who made a form that was approved by Viv and emailed to all ride leaders together with advice about the grant. **All applications will be sent to Denis to bring**

to the committee for approval. To date Denis has not received any further requests.

Website

Clive Aberdour presented an update on the Cycle Seahaven Website. Noted that several aspects of the website were not working, including the PayPal link. It was the consensus that the underlying issue causing many of the difficulties with the website is that it is too large for the needs of the club, and the capacity to maintain such a large site. There is a much simpler backup site (made in WordPress) that may be much better suited.

We agreed to form a subcommittee tasked with developing a new and simpler website based on the existing backup site. We would look at changing hosting companies (possibly to 34SP).

As Paypal hasn't worked since this committee was formed, Gill suggested removing it but Denis wants it kept as another payment option. Denis thought is a website issue and referred on to Clive for investigation.

4. GDPR, Membership Forms and Photos

The holding of data in relation to rides, and our obligations under GDPR were discussed. We reminded ourselves that we do not need names of attendees/ride participants who are members. Non-members are required to register. We will move to a printable (.docx, not .pdf) form that can be e-mailed to CSH in advance.

Gill noted since becoming Membership Secretary she hasn't received any details of non-members who have participated in club rides. It is hoped the introduction of the new forms will encourage better cooperation with this issue as having details before a non-member rides is a requisite of CyclingUK's liability insurance policy.

Discussion regarding using members details for newsletters and items not essential to their membership. Also some club policies and website statements being incorrect regarding GDPR laws, eg having to opt-in, as opposed to opt-out. It was suggested these will be reviewed inline with the new website, together with rewording of our photography statement.

As far as the use of photos is concerned, we understand that the use of adult group photos for publicity purposes (website, newsletter, etc.) is acceptable. The use of close-ups of one or two people would require permission. The inclusion of photos of children would require the explicit permission of the parents.

5. First Aid Training & Kits

In the April meeting Gwydion agreed to address the sufficiency or otherwise of first aid kits. Since Gwydion was not present, discussion on this point is held over to the August meeting.

Ride leaders should be aware that they are only insured to administer first aid if they have attended a first aid course.

6. CSH Support for Refugees

Lindsay Stirton presented a paper on CSH support for refugees. The committee endorsed the principle of the paper. As far as implementation was concerned, Denis would in the first instance discuss the paper with Dr Bike as regards availability of bikes with a view to getting a commitment as to a number of bikes available in the short term, and Dr Bike capacity to perform safety checks. We would look to further measures after gauging the reaction to the offer of the initial batch of bikes.

7. Feedback from Members

We considered under this agenda item a request from a publisher for photos to be used in a book on Cycling in the South Downs. We agreed that we would ask ride leaders if any of them had any relevant photos, and Denis would contact the publisher notifying them that we had done this.

8. Jersey Update

Sarah Winser to be introduced to members as the club jersey coordinator, contactable via our websites 'Contact Us' page for jersey discussion and ordering.

The committee approved Invoice 0796 from Purple Crimson for £356.36.

9. Section Leads' Reports

- **Dr Bike.** Jamie Simmons/Sarah Winser would contact Cycling UK to discuss a possible grant for beginner rides. Tracey Younghusband had not got back to the Dr Bike group on participation at a community event. We would drop the idea unless she (Younghusband) gets back to us. For the foreseeable future Dr Bike will operate from the Peacehaven Hub. Dr Bike are working towards regular, twice-monthly sessions in Peacehaven/Newhaven.

Dr Bike would participate at the RNLI Open Day on 2 July in Newhaven. Pitch is free but all donations/takings go to RNLI. A £50 voucher for Mr Cycles would be offered as a prize.

Three electric bikes in our care (from East Sussex County Council) have now been repaired and returned to The Hub. In future they will be offered for short term loan only, at East Sussex County Council's request, since other groups in principle are allowed to borrow them.

Paul and Rikki are representing the Dr Bike team at a Beavers event on 22 June in Newhaven.

- **Treasurers Report.** A summary of accounts as of 10 June was provided by Viv McLachlan.

- **Ride Leader Co-Ordinator.**

Ride stats for 2022 to date:-

Ride Type	Jan	Feb	March	April	May	June
Calendar Road Rides Posted	27	27	20	17	18	16
Calendar MTB Rides Posted	13	13	12	13	12	11
Calendar Road Rides Cancelled	8	13	5	1	1	2
Calendar MTB Rides Cancelled	0	1	0	1	1	0
Total Rides that went out	32	26	27	28	28	25

Reported incidents:-

June 11th - Mike Godwin – Kildare Clapham

June 20th - Mike Godwin – Roger Case

- **Membership Secretary's Report**

CSH now has 375 members. This includes 4 re-joins and 12 new members since the update for the April meeting

- **Webmaster.** Discussed separately (see point 3).

10. **Date of Next Meeting.** The next meeting will be held on 15 August in the White Lion at 7:00 pm.

11. **Any Other Business**

- Articles have been sent out for June Seaford Scene and Peacehaven Directory but
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- Gill who is still not riding, is struggling to find further articles and wishes to pass this task over to somebody else. She has asked

several people including Gwydion who sent a message to all ride leaders but nobody has come forward. Denis has suggested a member, Wendy Wells who helped with some radio publicity has expressed interest.

- Zoom subscription has been suspended but the account left open for easy reactivation should the need arise again.
- Gill has explored the club discounts, which haven't been reviewed since 2018. Most remain the same with South Coast Suspension increasing to 10% discount. Unfortunately as well as losing Mr Cycles we have also lost Cyclon & Sprockets.