



Committee Meeting Held on 15th August 2022 In The White Lion Seaford

Report

Present: Denis Bass (Chairperson) Gwydion Jones (Ride Leader Coordinator) Vivienne McLachlan (Treasurer) & Sarah Winser (Sub Committee's)

Apologies for absence: Lindsay Stirton, Gill Peissel.

Minutes from previous meeting: These are held over for approval as Gwydion and Viv had not attended the June meeting.

Matters Arising/Action Points Update

June action points brought forward

Denis informed us that after further investigation the PayPal link on our website still doesn't work and it was agreed that it should just be removed completely as a payment option. New action point for Clive Aberdour.

CSH Support for Refugees is ongoing with Denis to action a meeting with Jamie.

First Aid Training & Kits, New kits are being distributed but more items will be required and Gwydion to contact Choice Medics to arrange ride leader first aid courses. Item ongoing.

2022 Charity: It was agreed that our designated charity Newhaven Baptist Church Food Bank could, if desired, draw down the monies collected via Dr Bike to date. Viv to contact Kate Carver and action.

CSH Wellbeing Adviser: Sarah Winser reported that the wellbeing team are working on producing a blog post for the website to introduce themselves.

Feedback from members: Denis reported that nothing had been received through the website from existing members but he was in contact with a lady seeking advice about getting back into cycling after a long pause.

CSH Jersey Update: Denis had just received delivery of a batch of pre-ordered jerseys that Sarah Winsor will be distributing. Sarah will endeavour to have a selection of styles and sizes available at Dr Bike sessions for members to try on and take orders for. It was agreed that we would discuss the continued jersey subsidy next meeting. The committee approved a payment for additional Jerseys of £767.17.

Gill although absent from the meeting requested the following items be considered;

Facebook closed group: Kate Carver (FB admin) has asked for help: Gwydion to contact Kate and find out what she needs.

The Twitter Instagram and Strava accounts to be carried over to next meeting. It was agreed to close the twitter and Instagram accounts as they aren't used. Strava account to be looked into further. Denis to try to contact Guy to see who the admins are.

Trello Media File: Gwydion is an admin and has agreed to look into this before next meeting.

Articles for the newsletter: Den, Clive & Gill have formed a new subcommittee to try to ensure they receive articles and have compiled a list of topics and potential contributors. Gwydion is going to speak to Rob Lambert and others from the Paris ride to try to get contributions.

Old committee email addresses: last year the committee started to receive a lot of spam and it was suggested and agreed that we just have a generic contact us page on the website.

Committee size: While the core committee is small, we do currently have a number of members working on various projects and sub committees. However, the committee would always welcome expressions of interest from the wider membership and agree that Gill can action an article for further volunteers in the next newsletter.

CyclingUK Incident forms: Gwydion hasn't been submitting the minor incidents to CyclingUK and would like to know what the incident severity criteria might be? Gill please forward anything you have on this to Gwydion.

Section Leads

Dr Bike Update – Future Dr Bike sessions are on the CSH Calendar

Ride Leader Stats Update – Figures for July supplied and posted in Junes Minutes.

Treasurers Report – A summary of accounts as of the 10th August was provided by Viv McLachlan

Membership Update – Current Membership is 380 with 5 new applications since last meeting.

Web Master Update – Sub Committee (Clive, Gill & Sarah) are meeting approximately every 3 weeks and are making good progress on the new website.

Dave Sutton & Roger Lambert are rewriting the constitution, Gill has rewritten Rules & Safety, ok'd by Sarah & Clive and will be looking at Child Protection, GDPR, Representation & Complaints Procedure again modelled on CyclingUK's policies. If anyone would like to help

please say, otherwise Gill was going to ask either Sarah Clarke or Roger Lambert to approve revised versions.

New Forms

The new forms have been modelled on Cycling UK's own to comply with GDPR & their own liability insurance policy, and Sarah Clarke has proof read them. They will all be available by link from the new website.

- Membership Individual & family
- Non members riding adult & youth
- RL Grant Application
- Incident Form

12 DONM Monday 26th September 2022 and then every 6 weeks

13 AOB

We Have received a request from Chris Bibb @ Peacehaven Town Council regarding an air pollution study around Newhaven. The committee feels this could be an interesting project and Denis will look into contacting Chris Bibb to discuss this further.

Our Zurich insurance is due for renewal in a few weeks and Jamie has asked for the name to be changed from "Dr Bike Seahaven" to "Cycleseahaven – Dr Bike"

Cycle Seahaven

Accounts as at 10/08/2022

Balance B/F (as at 10/06/22)

£

£

9002.27

Income

<i>Received From</i>	<i>Description</i>	
Various	Memberships	35.00
S Winser	Davina Ride Coach	25.00
Various	Dr Bike	205.69
	Total	265.69

9267.96

Expenditure

<i>Paid to</i>	<i>Description</i>	
Jamie Simmons	Dr Bike	27.47
D Bass	Davina Ride Coach	25.00
Rob Blackman	Paris Ride	2750.00
Rob Blackman	Paris Ride Transport Grant	200.00
Pure Crimson	Club Shirts	365.36
M Balwin	Refund Duplicate Payment	11.00
Mr Cycles	RNLI Voucher	25.00
	Total	3403.83

Balance 5864.13

Bank Statement Balance (10/08/2022) **5864.13**

Difference =/- 0

Balance Includes	B/F	This Period	Total
Charity Donations	201.64	205.69	407.33
Paris Ride	2750.00	-2750.00	0.00
Cycling UK Grant	1172.04	-27.47	1144.57

