



Cycle Seahaven

13th ANNUAL GENERAL MEETING

Monday 21st February 2022 – Commencing at 7pm - Zoom meeting

Members Present

Denis Bass	Vivienne McLachlan	Clive Aberdour	Joanne Barlow
David Barlow	Sharon Bass	Hilary Beresford	Michelle Brett
Carol Bryant	Kate Carver	Ricki Carver	Roger Case
Sarah Clark	Michael Clark	Sandra Farcey	Lesley Godwin
Michael Godwin	Lexi Hollis	Chris Hollis	Jenny Horsecraft
Rob Allchin	Charles Ireland	Gwydion Jones	Roger Lambert
Caroline Lambert	Noel West	Jamie Lynch	Joe Hamilton
Steve Mayne	Yvonne Mayne	Gill Peissel	Brian Peissel
Diana Norman	Kate Parkinson	Guy Reynolds	Ellie Ratusniak
Tony Rowswell	Jamie Simmons	Lindsay Stirton	Dave Sutton
Derek Thorne	Donna Turner	Lee Turner	Sarah Webb
Martin Wilyman	Sarah Winser	Mike Winser	

Total number of members present at the AGM was 45 this being 12.8% of the 351 members who had renewed in 2022 up to the date of the AGM this can be expressed as 12.3% of the 2021 membership holding of 364 members. The Cycle Seahaven constitution requires a quorum of 10% of the members present for an AGM to be held, therefore we have adequately surpassed that requirement.

Invited Guest

Colin Morrison - Nominated Charity Representative (Seaford Down's Syndrome and Special Needs Support Group)

1. Chair's welcome

The Secretary (Denis Bass (DCB)) opened the meeting and explained that the 2021 Chairman (Joanne Barlow) was unable to preside over the meeting, The Secretary volunteered himself to chair the AGM. This was ratified by a vote of those present at the meeting. He explained that the meeting would be recorded to allow him to have an accurate record of the meeting to compile the minutes. DCB then welcomed our guest, Colin Morrison from the Seaford Down's Syndrome and Special Needs Support Group, explaining that the club (CSH) had raised a phenomenal amount of money for the charity, primarily with assistance of donations created by the Dr Bike team. DCB said he was pleased to handover (Virtually) a cheque for the sum of £2,121, with an assurance that our Treasurer will ensure he

receives payment for the money raised. DCB asked Colin to say a few words, Colin thanked the Club for the wonderful amount raised, explaining that this was a small local charity which was formed in 2010 to assist those children in the Seaford area who are suffering from Downs Syndrome

1. Apologies for absence

Three recorded names are - Phil Draude, Alan Lovell, Kirstie Forcey

2. To approve the Minutes from 2021 AGM on 15th February 2021

DCB asked the meeting to approve the minutes of the AGM, these were approved with a show of hands, they will now be held as a record on our club website.

3. 2021 Chairman's report

DCB explained that he would read on behalf of Joanne Barlow her report. The report was read and will now be held with other Club Leads reports on the website

4. 2021 Membership secretary's report

The membership secretary for 2021 read her report and that is attached. DCB thanked her for all the work she has done over the past two years managing this role.

5. 2021 Treasurer's report

The Treasurer read her report, this is attached she explained the income and expenditure. TR asked what the Cycling UK grant was, VMcL explained that CSH had received specific funds from Cycling UK for use with Dr Bike activities. DCB thanked VMcL for her time and effort as Treasurer.

6. Webmaster's report

Clive Aberdour explained his role with the website and thanked Dave Sutton and Sarah Clarke for their assistance developing the website. CA had a desire to develop a new website which was more user friendly. He was not happy with the hosting company; he has now built a second website to act as a fallback website. CA said he was willing to support the website but not as a committee member. DCB thanked CA for all his efforts especially during the past year.

7. Ride Leader coordinators' report

DCB asked Dave Sutton to present his report, DS gave a brief statistical report, his report is attached. 291 Club rides, 427 activities with the Ride Leaders. He and Carol made many rule changes due to the changing Covid rules. DS promoted the activities of the Ride Leaders. Carol (CB) explained that the 291 rides equated to a ride every day during the past nine months. DCB thanked Carol and Dave for all the work and effort they have both put in to the role of Ride Leader Coordinator.

8. Dr Bike report

DCB asked Lee Turner (LT) to present the report on Dr Bike, He agreed his report was attached, he named all volunteers thanking them for their support managing the DR Bike events held throughout the year. He made note of thanking Ricki Carver and Dan Sheppard for the renovation of Bikes for the local Scout group. 13 Bikes sold and proceeds going to our charity, thanks especially to Donna who cleaned each bike in preparation for sale, at their home. DCB thanked the Dr Bike volunteers and especially Lee and Donna for all the work they have put into Dr Bike to make it a success for the club. There were no questions from the audience.

9. The election of a committee for 2022

DCB explained that the election of the 2022 committee and stated that the club has six members willing to stand, two are existing committee members, namely Denis Bass and Viv McLachlan, in addition we have four members who have volunteered their services as committee members, they are Gill Peissel, Michelle Brett, Gwydion Jones and Lindsay Stirton. DCB stated that he had circulated these names and

biographies of each. DCB asked for a show of hands to support the committee nominations. There were no questions or comments and therefore these proposals will stand, DCB thanked everyone for their support.

10. Cycle Seahaven nominated charity for 2021

DCB explained that we have supported the current charity for two years and at this time we would have nominated a new charity for the coming two years. He explained that he had not had any response from his email request for a new nomination, therefore the vote is open at this meeting to consider a new charity or continue for one more year with the current charity. Kate Carver asked for the group of which she is a volunteer to be considered. It is a Newhaven based Food Bank. She explained that it is connected to the Newhaven Baptist Church but has a separate bank account to deal with donations, she said they provide between 90 – 100 bags of food each week to the needy. Each bag is valued at around £20. Kate explained that money is kept separate from the Church, it is also supported by the Charities commission, albeit it is not a charity. Kate Parkinson interjected and stated that it was a good opportunity to vote now to determine the preference. DCB asked for a vote on the two proposals, it is an even split. LT commented on his experience assisting with the Foodbank. CI stated that we should consider the good work with an immediate effect on people's lives that the Food bank does. KP added that we have personal testimonies supporting the Foodbank and we should have a final vote. It was agreed to take a final vote, it was an overwhelming vote to have the Food bank as our nominated charity for 2022.

11. Committee awards

DCB explained that he had added next agenda item which is committee awards. These awards were made by the 2021 committee. DCB explained that due to the pandemic no awards were made for the past two years. DCB awarded the first cup to Kate Carver for the magnificent effort in leading 42 rides during the year, despite working in a full-time job. The second cup was awarded to Tony Rowsell for his role as Ride Leader and for being the first ride Leader to put rides on during the pandemic. Tony confirmed that he will continue leading rides, he explained that he is writing a book on the rides he has created, which will be published at some time in the future.

12. Any other business (pre-registered questions only)

DCB stated that he had only received one pre-registered question for AOB, this was from Guy Reynolds, Guy was given the opportunity of asking his question. He commenced by stating his appreciation to the club, Dr Bike and the Ride Leaders for the magnificent effort, hard work and money raised for the charity. Well done to all concerned. He said, if he has misunderstood any of the facts he apologises in advance, however his concern is over transparency. He referred to a WhatsApp group message which stated that a dinner at the Abergavenny Arms for the Dr Bike group was planned and yet it was not recorded in the committee minutes, was the committee aware of this expenditure? LT explained that he had discussed this expenditure with Cycling UK. He first explained his disapproval of spending £40 a time on tea/coffee so he purchased a water boiler to make coffee/tea for the Dr Bike volunteers. This was a cost saving, approved by Cycling UK and allowed Dr Bike to build up funds to spend on a Christmas meal. GR responded by asking why this is not recorded in the minutes. LT stated that the Treasurer had all the receipts for money spent. He stated that we have more than £800 which belongs to Cycling UK. He reiterated that out of 600 groups in the UK, managed by Cycling UK we are the largest group. GR asked again why this was not approved by the committee. LT responded by stating that the committee do not need to approve this as it was approved by Cycling UK. GR asked if in the future the committee do not need to approve Dr Bike expenditure? GR questioned the accountability if the Dr Bike Lead has the authority to spend money without committee approval. LT stated that he would like a separate spreadsheet. VMCL stated that she started a spreadsheet, but she has no clarity in the accounts and LT stated that an explanation on every receipt showed where the money is spent. Joanne Barlow interjected; the committee were aware of the money we had received from Cycling UK, but the committee had not been asked to approve individual items i.e., the Christmas dinner. JB added that there was money allocated for Bike Marking from Lewes District Council, LT stated that this money remains in our account. JB confirmed that the committee were not aware of the details of the Dr

Bike expenditure and that it should have gone through the committee. CI stated that as a committee member he was certain that the committee were aware of the facts. Ellie commented on the fact that Dr Bike is a part of CSH and not a stand-alone committee. DCB asked for the matter to be concluded, stating that it is the responsibility of the 2022 committee to ensure that we have transparency, and it is obvious that we must review our procedures in the light of the discussions and comment that have been aired at this AGM. There is no criticism of the actions taken by the Dr Bike team, however following a review of the accounts the membership will be made aware of any change to procedure that may or may not be necessary. GR responded by stating that he was not entirely happy with all the answers but happy to leave it with the new committee to ensure that robust procedures were in place to monitor and authorise all Income and expenditure within the club.

LT commented that in the light of transparency as stated by GR can he explain the direct payment made to KF for work she carried out. GR replied that this money was a "Ride the Downs" project and the project owner (Alastair Linton-Cook) was impressed with KF and asked for her to assist SDNP with another project. It was at the request of AL-C that we use the same purchase order. It was agreed by the committee at that time to allow money to be paid to CSH and the same amount paid out to KF. GR acknowledges that, with hindsight these transactions could have been done differently, but at no time did KF benefit from any money which was allocated as CSH funds.

Jenny Horsecraft commented that this was a personal matter and KF was not here to defend herself with these transactions. LT insisted that he was being transparent and that a lot of work had been done by Dr Bike volunteers. Chris Hollis interrupted, stating that we had heard enough and asked if the chair would take back control. DCB thanked CH and stated categorically that we had discussed this subject thoroughly and that LT was not in any being accused of mishandling money, DCB reiterated the fact that the new committee will be examining the procedures for the future at the next committee meeting.

DCB asked if any members had any final comments. DCB advised that the meeting was now closed and thanked everyone for their support at this AGM and reminded all that we are a successful Cycle Club, and we need to get on our bikes.

Meeting closed at 2040hrs

Existing officers

Secretary and membership secretary – Denis Bass

Treasurer – Vivienne Mclachlan

2021 committee not standing for re-election – Joanne Barlow, Clive Aberdour, Lee Turner, Donna Turner, David Sutton, Charlie Ireland.