



Cycle Seahaven Committee Meeting

17 April 2023

Meeting Held Virtually

Report

Present: Denis Bass (Chair), Lindsay Stirton (Secretary), Vivienne McLachlan (Treasurer), Gill Peissel (Membership Secretary), Gwydion Jones (Ride Leader Coordinator), Sarah Winser

1. **Chairs Welcome:** Denis opened the meeting by welcoming members of the committee.
2. **Apologies for absence:** none
3. **Minutes from previous meeting:** Minutes were approved for the meeting of March subject to the following correction: the club accounts were correct as of 28 March
4. **Matters Arising/Action Points Update.**

- *Request for a Debit Card.* Viv notified that she would not be continuing as Treasurer beyond the current year. We would therefore not proceed with obtaining a club debit card in her name. Noted that the club does need a debit card, and that Denis would proceed with one.

5. **Feedback from Members:** none

6. **CSH Jersey Update (Sarah)**

Gill had been liaising with Andy at Pure Crimson over the setting up of the Cycle Seahaven online shop.

The shop would be open several times a year, and would be promoted via a Jersey Newsletter (separate from our regular newsletter)

Andy at Pure Crimson would collect orders via the online shop and would then make the jerseys that had been ordered. Time to delivery should be approx. 3-6 weeks from delivery, depending on when sequence they were ordered.

For the initial run, Sarah had some club members lined up who already had orders.

Jerseys can be made in batches of five. If Andy got an order of 3, he would be willing to hold the remaining two jerseys in stock as an investment.

7. Section Leads:

a. Dr Bike.

Two Dr Bike sessions had been held in March/April. These two sessions had been popular, with a lot of interest—people had travelled to Peacehaven with their bikes to take advantage of the service.

The decision to base Dr Bike out of The Hub at Peacehaven seemed to be working out well.

Bikemarking. 121 kits had been bought from BikeRegister. The bike marking kits were more than 70% off normal retail price, and the supplier took an additional 10% off the purchase price owing to the large order, and the fact that we (or more precisely Cycling UK to whom we are affiliated) are a charity. These will be available through Dr Bike.

The committee would ask Jamie Simmons whether the Dr Bike team could do bike-marking at Seaford Cycle Fest on June 10.

b. Ride Leader Co-ordinator:

March Rides

A summary of the rides undertaken in March is given below.

	March
Road Rides (Cancelled)	12 (2)
MTB Rides (Cancelled)	16 (2)
Total Rides (Cancelled)	28 (4)

First Aid Training

Following the Ride Leaders' Meeting on 13 March, there had been a lot of interest in first aid training, though not everyone who was initially interested have signed up. Had they done so, all the places available would have been filled. Gwydion would inquire whether First Choice Medics can deliver the training in Seaford

Ride Leader Documentation

Ride leader documentation has been re-written and has been posted on the club website.

The Cycling UK Incident Form will not replace our own because it has their own email on the bottom as it made to be an internal Cycling UK document.

c. Treasurers Report.

Cycle Seahaven Accounts as at 31/03/2023

Balance B/F (as at 28/02/23) £5251.54

Income

Received From Description

Various	Memberships	£116.00
Various	Jersey Sales	£103.00
Dr Bike	Donations	£1

Total £220.00

£5471.54

Expenditure

Paid to Description

Pure Crimson	CSH Jerseys	£179.45
Lynch	Membership Refund	£39.00
Jennings	Uncleared Chque	£8:00

Total Expenditure £226.45

Balance £5245.09

Bank Statement Balance (28/02/2023) £5245.09
Difference =/- 0

Balance Includes	B/F	This Period	Total
Charity Donations	£4.00	£1.00	£5.00
Cycling UK/LDC Grant	£1079.87	0.00	£1079.87

Note that as of 31 March, the bill for bike-marking had not been invoiced.

d. Webmaster Update.

Clive is producing a manual on how to maintain the CSH website

e. Membership Secretary's Update

We currently have 326 members, up four on the previous month

8. **Voting Agenda Items Notified in Advance:** None

9. **Date of Next Meeting:** 22 May 2023, 7:15pm in White Lion

10. **Any Other Business.**

Lindsay is aware that he needs to produce the AGM Minutes

The committee wished Lindsay luck for the London Marathon 2023, and wished Denis a good trip to France

Adverts for committee and subcommittee vacancies will be put in every quarterly Newsletter.