



Cycle Seahaven Committee Meeting

7pm, Monday 20th May 2024

The White Lion, Claremont Road, Seaford.

Present: Denis Bass (Chair), Yvonne Knight (Co-opted Treasurer), Gill Peissel (Co-opted Club Secretary/Membership Secretary), Jamie Simmons (Dr Bike Lead).

1. **Chairs Welcome:** Denis opened the meeting at 7pm by welcoming everyone.
2. **Apologies for absence:** None
3. **Minutes from previous meeting:**
The minutes for the meeting held on 08.04.2024 were approved.
4. **Matters Arising/Action Points Update:**
 - Gill or Den to help Yvonne accept the collaborator invitation for the Google form Ride Leaders Grant Application. - *ongoing*
 - Gill, Den & Yvonne to check they have email notifications turned on for any Google forms they are set up to receive. - *ongoing*
 - Denis to continue his investigations regarding the Ukrainian Red Cross - *Denis has identified a Ukrainian organisation in Korosten, Ukraine specifically aimed at cyclists who welcomed the idea of receiving our members unwanted jerseys. The committee also discussed an idea to send CSH present stock in sizes that were not selling, but this was rejected when it was realised should a member request a jersey in an uncommon size, the club would then have to buy another 5 as per usual purchasing protocol.*
 - Denis to ask Purple Crimson for unwanted jerseys to be donated to the Ukrainian project. - *Purple Crimson have said they do not have any.*
 - Gill to update Paul Sandles regarding out-of-date first aid kits and the Romanian Red Cross (or other charity). - *Completed*
 - Gill to notify trophy winners to confirm their attendance at the AGM. - *Completed*
 - Gill to notify members of the Ukrainian project when exact details are established. - *Den will supply members with info at the AGM.*
 - Yvonne agreed to prepare the slides for the AGM PowerPoint presentation. Gill will give Yvonne her data nearer the time. - *Completed.*

5. Feedback From Members:

A partially sighted lady joined the club in the hope that another member could help pilot her tandem bike. After posting in the CSH Facebook private members group, she then delightedly reported a member had been forthcoming and what a great experience both have enjoyed.

6. Section Leads

- **Dr Bike**

Jamie reported the first four Dr Bike sessions are completed with 30 bikes worked on, and £363.00 in donations already raised. There have also been several donated bikes to be checked over, worked on and sold.

Jamie has been collaborating with ESCC regarding the Hub and an official 'Terms of Reference' has now been drawn up. This lays out clear guidelines, expectations, the needs of each organisation, and the committee feels further embeds CSH's usage of The Hub.

Jamie has been liaising with the Dr Bike team regarding the spending of a £268.06 credit from Teamshirts on 07.09.2021. This was given in respect of a previous purchase of substandard team polo shirts, and remains available for five years so must be spent before 06.09.2026. Some ideas put forward so far include fleeces or work aprons but no decision has been yet been agreed upon.

- **Ride Leader Coordinators**

- Ride Stats (for period 08.04.2024 to 19.05.2024)**

- Road Rides – 22 posted, 5 cancelled.

- MTB Rides – 18 posted, 1 cancelled.

- Total club rides ridden 34

There were two reported incidents.

- Ride Leaders Meeting 08.05.2024 Update**

- Meeting postponed to 22.05.2024

- Updating First Aid Kits**

- This will be reported on at the next Ride Leaders meeting (22.05.2024).

- **Treasurers Report**

- Yvonne will make the final payment to Newhaven Baptist Church Food Bank charity for donations received up to 24th May (AGM date).
 - The committee approved £43.99 for a new projector and tripod for the impending and future AGM.
 - Denis will arrange an audit of the club's accounts before June 2024.

Accounts @ 30/04/24				
Balance B/F @ 31/03/24				£4,997.89
Income				
<i>Received From</i>	<i>Description</i>		<i>Amount</i>	
Various	Memberships		£23.00	
Jamie Simmons	Dr Bike Donation		£60.00	
W Wells	CSH Gloves		£9.00	
SumUp	Dr Bike Donation		£9.84	2 x £4.92
				Deduction of 8p each
		Total	£101.84	
				£5,099.73
Expenditure				
<i>Paid To</i>	<i>Description</i>		<i>Amount</i>	
Gill Peissel	Stationery		£27.28	
Denis Bass	Trophies		£88.36	
Denis Bass	First Aid Kit		£81.12	
Jamie Simmons	Dr Bike Refreshments		£44.27	
Jamie Simmons	Dr Bike Table		£39.99	
		Total	£281.02	
		Balance		£4,818.71
		Bank Balance @ 30/04/24		£4,818.71
		Variance		£0.00
Balance Includes	B/F	This Period +	This Period -	Total
Charity Donations	£200.00	£69.84	£0.00	£269.84
Dr Bike Grant (Refreshments)	£200.00	£0.00	£44.27	£155.73
Cycling UK Grant	£497.50	£0.00	£39.99	£457.51
Committed Funds				£883.08

- **Membership Updates** (up to 20.05.2024)

New members x 2

Members left x 2

Members renewed x 1

Total memberships x 296

7. Old Jersey Donations (Denis) – already covered above.

8. QR Codes – Two members have suggested QR codes that link directly to the clubs website. This would eliminate the need for prospective members to remember the club's name as RL's could hold the QR code on their phone. If successful it was also suggested the QR code could be printed on jerseys and velcro that could attach to a bag or such like. Jamie suggested Dr Bike could have the QR code enlarged to stand on their front table. The committee have approved in principle this idea and Gill will request some further info from the members.

9. Voting Agenda Items Notified In Advance – None

10. DONM – TBA after AGM 24.05.2024

11. AOB – None

Action points:

- Gill, Denis & Yvonne to meet with laptops to run through the workings of Google forms. Gill to resend invitations pre-meet.
- Yvonne to make final payment to this 2year periods charity Newhaven Baptist Food Bank.
- Gill to obtain further info on the QR codes.