



Cycle Seahaven Committee Meeting – 7.00pm Monday 27th January 2025

The White Lion, Seaford.

MEETING MINUTES

Present: Denis Bass (Chair), Yvonne Knight (Treasurer), Roger Case (Co-opted Club Secretary)

1. **Chair's Welcome** - Denis welcomed the committee and although just three people its work is very well supported by many others, Gill P, Sarah Winsler and Jamie S to name but three who sadly were unable to make the meeting.
2. **Apologies for Absence** - none
3. **Minutes of the last meeting approval** – 16.12.2024 - **approved**
4. **Matters Arising / Action Points Update**
 - Denis to pass his updated jersey sales spreadsheet to Gill for reconciliation (*Ongoing*)
 - Gill to ask Clive A to add her new role as CSH Administrator to the website (*completed*)
 - Gill to advise various groups and advertise on FB that the Club's RWGPS subscription finishes on 18.01.2025 (*completed*)
 - Gill to advise RL's that Jamie has devised a multi-ride step-by-step guide (*completed*)
 - Yvonne to investigate another Honorary Auditor for 2024 club accounts (*completed, see below*)
 - Yvonne to pay RNLI £1,400.00 (*completed*)
 - Denis to write a letter to RNLI (*completed*)
 - Roger to check all WhatsApp Admins are happy (*ongoing*)
 - Roger to ask RL's if they will put off-calendar rides on the calendar to offer more availability to members. (*Ongoing, see below*)
 - Roger to liaise with Jim to see if help with the calendar is required. (*completed*)
 - Roger to continue discussion with Roger Lambert regarding RL Assessments. (*Ongoing, see below*)
 - Gill to respond to RL's request for on-line RL assessment forms (*Completed and ongoing, see below*)
5. **Feedback from members**

Mike G asked about the bike trailer and e-bikes, Denis confirmed that at present it has fittings for 6 e-Bikes but more can be added. The limiting factor to total numbers are the width of bike handlebars as they are generally wider on new bikes than when the trailer was acquired.

6. Section Leads

Dr Bike (Jamie S)

General Update

- 1) All proposed Dr Bike dates have been scheduled and are visible on the club calendar.
- 2) We have a schedule of dates ready to advertise to the club or include in a newsletter
- 3) We have a meeting at the Peacehaven hub early in February to catch up with ESCC, Sustrans and other stakeholders prior to the season starting for everyone.

Ride Leader Coordinators (16.12.2024 to 26.01.2025)

Stats (Mike W)

Road Rides – 14 Rides posted
Road Rides Cancelled – 7 Rides
Off Road Rides – 13 Rides posted
Off Road Rides Cancelled – 0 Ride
Total ride Run – 20 Rides
No incidents reported

Roger C asked Mike G and / or Laurence V to provide Christmas meal and other photos and a short write up for the next newsletter which they are currently doing.

Some ride leaders in the WhatsApp group are mobile numbers only. Still suggest this is reviewed.

Mike G confirmed that Ride Leaders meet four times a year and continue to promote participation.

Jim House has taken up the role of ride leader for the Off-road rides and there are a couple of other contenders for the near future. The Touring rides to cover Clive and Joe's medical absences are with the Tuesday and Thursday rides mostly covered by Laurence and Roger C. Sunday rides by Sarah Webb and Dave T. All when weather permits. The start of 1A and 2B rides with Sarah Winser are an encouraging sign.

Denis thanked Gwydion for his past help

The on-line RL Assessment forms provided by Gill P are being reviewed by Roger C and Roger L and seem good to use with minor amendments suggested by RL. Once in place for a while their use will be reviewed.

There still remains the challenge of recruiting more ride leaders and Roger C explained how this is working out in practice and particularly with the touring rides at the moment.

Treasurers Report (Yvonne) December 2024 Report

Yvonne reported that Deborah Pollard has kindly agreed to act as Honorary Auditor

Charity Donation

Yvonne has sent the RNLI £1,400. Denis has written a letter to the RNLI to accompany the donation.

At the next meeting the committee will discuss the use of up to 50% of the non-committed funds and prepare a proposal for the AGM.

AGM

AGM Timeline

February

The trophy award nominations mid-February with a message to all WhatsApp groups and post on FB as below

“The Committee invite nominations for two winners of the CSH trophies, to be awarded at our May 2025 AGM for outstanding performance. If you have observed/experienced great work or actions by another CSH member that exceeds the norm, please advise Roger Case before 09.03.2025. Roger can be contacted via the websites Contact Us page under Secretary’.

The requests repeated twice, a week apart response

March

The committee have a final discussion/vote on the trophy awards at the 10th March committee We will discuss the AGM in more detail on 10th March and consider AGM presentations with slides from the Chair, Jamie S for Dr Bike, Mike W for ride leaders, Treasurer, Sarah Winsor for merchandising and Gill P Membership Sec.

Collect award trophies x 2 from members for new engraving to be arranged by Denis.

Send out AGM invitations with AGM meal booking form and charity nominations. (19th March, 6 weeks ahead of AGM date)

Advertise AGM on Facebook.

April

All AGM presentation notes and slides to the committee by 14th April, Roger C and Gill P to collate. Booking forms for AGM meal to be returned by 28th April

The 28th April Committee meeting will be largely dedicated to preparing for the AGM with a run through using Denis’s laptop, projector and screen.

May

The now traditional jacket potato will be served in advance of the meeting to all who book

Wellbeing Team gathering

Yvonne to Liaise

9. DONM – 10th March 2025 6.30pm at The White Lion,

White Lion is booked for 28th April at 6.30pm, AGM 7th May booked for Seaford Baptist Church at 7.00pm with set up and food from 6.00pm

Denis closed the meeting at 8.00pm

Action points for 10th March

- **Roger C** to check all WhatsApp Admins are happy with their role and how it’s working.
- **Roger C** to continue to review on-line RL Assessment forms with Roger L.
- **Roger C** to sound out ride leaders on their first aid training status to see if renewal is required.
- **Roger C & Gill P** to start consideration of nominations for award trophies at AGM
- **Roger C & Gill P** to Seek charity nominations on Facebook
- **Roger C** to Collect award trophies x 2 from members for new engraving to be arranged by Denis
- **Yvonne** to Liaise with Mental Wellbeing Team about gathering
- **Denis** to arrange a meeting to develop proposals for Member Sales & Member Payments for the next committee meeting