



**Cycle Seahaven Committee Meeting – 6.30pm Monday 28th April 2025**

**The White Lion, Seaford.**

### **MEETING MINUTES**

**Present: Denis Bass** (Chair), **Yvonne Knight** (Treasurer), **Roger Case** (Co-opted Club Secretary)  
**Jamie Simmons** (Dr Bike Lead)

1. **Chair's Welcome** - Denis B welcomed the committee and Jamie S
2. **Apologies for Absence** – none from committee members, Gill P & Sarah W apologies
3. **Minutes of the last meeting approval** – 10.03.2025 – **approved**
4. **Matters Arising / Action Points Update**
  - *Roger C to discuss WhatsApp groups at RL meeting on 12<sup>th</sup> March. **Actioned***
  - *Roger C to discuss First Aid Training at Ride Leaders Meeting on 12<sup>th</sup> March **Actioned***
  - *Yvonne K to reset Dr Bike Grant (Refreshments) to £200 **Actioned***
  - *Yvonne K to reset Ride Leaders Grants (JS) **after AGM***
  - *Yvonne K to reset Ride Leaders Grants (SW) **after AGM***
  - *Roger C to prepare Power Point slides from information supplied by those presenting **Actioned***
  - *AGM presenters to provide slide info to Roger C/Gill P by 14<sup>th</sup> April **Actioned***
  - *First Aid Training (10 RL's without a current FA certificate. 2 training companies identified, Medics Choice, last year's provider, and Ontarget First Aid with comparable pricing (**Still ongoing**))*
  - *Roger C asked to look into Seaford Baptist Church as a possible venue for up to 12 participants*
5. **Feedback from members:** None
6. **Section Leads**
  - Dr Bike** (Jamie S)  
Results correct up to Saturday 19 April 2025 session:  
  
2 Dr Bike events held so far this season including Seaford Sustainability fair and Newhaven RNLI  
0 Bikes Received security marking  
14 bikes received our attention  
  
£190 cash donation and £80 sum up donation received so far  
£1.35 paid in Sum Up Fee's  
£268.65 so far, allocated to the RNLI

These figures include 2 donated bikes that have been sold-on and we have five bikes in stock available for sale.

Expenditure summary:

379.63 opening balance for the Cycle UK Grant £0 spent so far

£379.63 retained balance

£200.00 opening balance for Refreshments budget £0 spent so far

£200.00 retained balance

**Ride Leader Coordinators**

**Ride Stats (Mike W) 10.03.2025-31.03.2025**

Road Rides – 20 Rides posted

Road Rides Cancelled – 5 Rides

MTB Rides – 18 Rides posted

MTB Rides Cancelled – 2 Rides

Total ride Run – 31 Rides

No incidents reported

**Treasurers Report (Yvonne K)**

February & March reports below

March & April £4.25 'service charge' is now levied on all accounts other than a registered charity

2024 Audit of accounts underway and should be complete for the AGM.

Cycle Seahaven				
Accounts @ 28/02/25				
<b>Balance B/F @ 31/01/25</b>				<b>£5,621.47</b>
<b>Income</b>				
<i>Received From</i>	<i>Description</i>		<i>Amount</i>	
Various	Memeberships		£37.00	
		<b>Total</b>	<b>£37.00</b>	
				<b>£5,658.47</b>
<b>Expenditure</b>				
<i>Paid To</i>	<i>Description</i>		<i>Amount</i>	
		<b>Total</b>	<b>£0.00</b>	
		<b>Balance</b>		<b>£5,658.47</b>
		<b>Bank Balance @ 28/02/25</b>		<b>£5,658.47</b>
		<b>Variance</b>		<b>£0.00</b>
<b>Balance Includes</b>	<b>B/F</b>	<b>This Period +</b>	<b>This Period -</b>	<b>Total</b>
Charity Donations (Dr Bike)	£32.37	£0.00	£0.00	£32.37
Charity Donations (Jersey)	£5.00	£0.00	£0.00	£5.00
Charity Donations (Multi Ride)	£100.00	£0.00	£0.00	£100.00
Dr Bike Grant (Refreshments)	£200.00	£0.00	£0.00	£200.00
Cycling UK Grant	£379.63	£0.00	£0.00	£379.63
<b>Total Committed Funds</b>	<b>£717.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£717.00</b>

Cycle Seahaven				
Accounts @ 31/03/25				
<b>Balance B/F @ 28/02/25</b>				<b>£5,658.47</b>
<b>Income</b>				
<i>Received From</i>	<i>Description</i>			<i>Amount</i>
Various	Memberships			£44.00
			<b>Total</b>	<b>£44.00</b>
				<b>£5,702.47</b>
<b>Expenditure</b>				
<i>Paid To</i>	<i>Description</i>			<i>Amount</i>
Clive Aberdour	Web Hosting (123 Reg)			£71.86
Lloyds Bank	Service Charges			£4.25
			<b>Total</b>	<b>£76.11</b>
				<b>£5,626.36</b>
				<b>Bank Balance @ 28/02/25</b>
				<b>£5,626.36</b>
				<b>Variance</b>
				<b>£0.00</b>
<b>Balance Includes:</b>	<b>B/F</b>	<b>This Period +</b>	<b>This Period -</b>	<b>Total</b>
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### Membership Update (Gill P)

262 members

### Merchandise (Denis B)

#### CSH Online Clothing ordering

Online shop can be opened for a period of our choice, usually 2 weeks

All Seahaven items will be listed with images and sizes for the members to select.

Size chart needed.

At closure, the orders are collated, and production is commenced

Establish cost and subsidies, Denis B to explain at AGM

Ordered items are shipped directly to each customer

The shipping cost of £2.50 per order is added automatically at point of order

Production time is currently 5 weeks plus approx. 1 week for shipping from Europe.

We really need multiples of 10pcs (can be mixed sizes), but i can place orders for 5pcs + with a factory production surcharge of £20. (e.g. 5 jerseys would cost me £4.00 each more)

If the total orders are below minimums for any particular line, we can either chase the members, to see if anyone else needs to order, or refund/not collect the cost of that particular line, either Jerseys or gloves.

Single use voucher codes for special agreed club subscription/incentives can be arranged

To use, simply insert the code at the checkout/basket, and the discount will be applied.

The value of the total vouchers will be collated at shop end and invoiced to the committee/treasurer.

Dr Bike branded CSH jerseys to be investigated with Jamie S suggested branding located on the back of the jerseys. Denis B to discuss with supplier

## 7. **AGM Matters**

Slides and run-through completed and updated slides reissued

Seaford Baptist Church invoice not yet received and payment to follow as soon as it is.

AGM arrangements.

18.00: Arrive, start food prep and set up

18.30: Food and ongoing set up  
19.30: AGM  
20.15: Close and clear away  
Denis B to provide projector and screen.  
Roger C to operate slide show on Denis's laptop  
Mike W not able to attend the AGM  
Mike G will talk briefly about Ride Leaders

**8. Voting Agenda Items Notified in Advance: None**

Should any question arise not previously notified the response will be  
*'Thank you for that question, the committee will need time to give it proper consideration and will come back to you as soon as possible'*

**9. DONM – AGM 7th May**

Regular ongoing meetings as follows all at 18.30 at the White Lion:

2<sup>nd</sup> June

14<sup>th</sup> July

1<sup>st</sup> September

6<sup>th</sup> October

17<sup>th</sup> November

5<sup>th</sup> January 2026

Roger C to book

**10. AOB –**

- Mike Lim - *On Sunday 13th April twelve members from the Easy Touring group including Claire, Mikes sister participated in the Mike Lim Memorial Ride to Pevensy Castle and Castle Cottage Tearooms. Mike sadly passed away earlier this year but will be remembered fondly by his CSH cycling companions. Mike's partner Helen is organising a party to celebrate Mike on Saturday 26th July at Seaford Head Golf Club, and CSH members are most welcome.*
- New Ride Leaders – *Two more ride leaders have been assessed and join the group of our eve- growing numbers. The committee welcome Ian and Bob and thanked Mike G and Laurence for the organisation of the assessment process and use of the new online form.*
- Future of Newsletter – *In response to Clive A's report on the Newsletter feedback it was agreed that 46 responses from the 'riding' membership was a good result when set against other feedback/surveys and the nature of the feed back was very encouraging and the continuance of the Newsletter is highly preferred.*

Denis B to continue discussions with Clive A

The meeting closed at 20.05