



**Cycle Seahaven Committee Meeting
6.00pm Monday 6th October 2025
The White Lion, Seaford.**

MEETING MINUTES

- 1. Chair's Welcome** Denis B welcomes the committee
- 2. Apologies for Absence** None
- 3. Minutes of the last meeting approval** – 01.09.2025 approved
- 4. Matters Arising / Action Points Update**

Roger C to ask for Member's feedback for Committee meetings via Facebook and the newsletter ([see 5 below](#)).

An article with photos for the newsletter would be greatly appreciated if one of the organisers could please provide one. [Ongoing](#)

Denis B to order CSH flags [Completed](#)

Yvonne K to set aside £100 for first aid kits, provide a full breakdown of committed funds for the treasurer's report and will also clear up account discrepancy with Lloyds Bank and about name changes [Completed](#)

Roger C to sign in to Lloyds club bank account to replace Gill P who asked to be removed. ([see 6 below](#)).

Denis B will send an advert in an email to all members for a new Membership Secretary with an outline of the tasks and skills that the role requires ([see 6 below](#)).

Denis B will send an email to all members offering 7 places on the 25th October First Aid course on a first come first served basis ([see 7 below](#)).

Roger C is currently talking to Mike S about a post-Dr Bike session(s) for club members giving advice on cycle self-maintenance ([see 10 below](#))

5. Feedback from members

Feedback: None

Seeking future feedback from club members-update. Roger C looking to place a reminder on Facebook and the website before the next and subsequent meetings. [Action: Roger C](#)

6. Section Leads

- **Dr Bike** (Jamie S)
General Update

Results correct up to Saturday 4 October 2025:

11 Dr Bike events held so far this season

0 Bikes Received security marking

92 bikes worked on

£561 in cash donations and £355 sum up donations received so far

£6.00 paid in Sum Up Fee's

£910.00 raised so far for the club charity. Newhaven RNLI.

These figures include 13 donated bikes that have been sold on.

We currently have 8 bikes in stock and available for sale.

Expenditure summary:

£379.63 opening balance for the Cycle UK Grant

£74.95 spent so far

£304.68 retained balance

£200.00 opening balance for Refreshments budget

£63.88 spent so far

£136.12 retained balance

We now have only one session remaining for the 2025 season which will be held on Saturday 18th October 2025, subject to availability of team members.

In terms of general feedback for the committee, I have shared a few emails with ESCC and I'm aware they are visiting the hub this week to review the containers, space used and space potentially available. I believe there are other groups that are interested in sharing the space, which was always the intention and aim. this includes Sustrans and their movability project (disability cycling |). They are also developing plans for a Cycling without age programme which they hope to run from The Park. Storage of trishaw cycles comes to mind!

I'm aware that we are taking a considerable amount of the available space in our container storing club equipment as well as Dr Bike equipment so I'm fully expecting a conversation around trying to scale down or free up some space.

Nothing to report immediately but I will provide updates as and when this develops.

- **Ride Leaders**

- Ride stats & incidents – Carried over to next month

Road Rides – Rides Posted

Road Rides Cancelled – Rides

MTB Rides - Rides Posted

MTB Rides Cancelled – Rides

Total Rides Run – Rides

Incidents reported -, Ride leader

- Ride incidents to have the ride leader's name attached not for any responsibility but purely as the source of information for any follow up.
- **Treasurers Report** (Yvonne K)
 - August and September reports

Cycle Seahaven				
Accounts @ 31/08/25				
Balance B/F @ 31/07/25				£5,529.51
Income				
Received From	Description			Amount
Various	Memberships			£29.00
SumUp	Dr Bike Donation			£49.16
Jamie Simmons	Dr Bike Donation			£50.00
Various	Jersey			£44.00
Total				£172.16
				£5,701.67
Expenditure				
Paid To	Description			Amount
Clive Aberdour	123Reg Web Hosting			£74.92
Michelle Baldwin	Multi Rider Leader Grant			£72.97
Jamie Simmons	Cycle UK Grant			£10.97
Lloyds Bank	Bank Charges			£4.25
Total				£163.11
Balance				£5,538.56
Bank Balance @ 31/08/25				£5,538.56
Variance				£0.00
Balance Includes				
	B/F	This Period +	This Period -	Total
Charity Donations (Dr Bike)	£471.61	£99.16	£0.00	£570.77
Charity Donations (Jersey)	£36.00	£0.00	£0.00	£36.00
Charity Donations (Multi Ride)	£100.00	£0.00	£0.00	£100.00
Dr Bike Grant (Refreshments)	£172.76	£0.00	£0.00	£172.76
Cycling UK Grant	£315.65	£0.00	£0.00	£315.65
RL Grant (SW)	£20.00	£0.00	£0.00	£20.00
RL Grant (MB)	£75.00	£0.00	£72.97	£2.03
Website Hosting	£0.00	£0.00	£74.92	-£74.92
Anti Spam Software	£0.00	£0.00	£0.00	£0.00
First Aid Kits	£0.00	£0.00	£0.00	£0.00
First Aid Training	£780.00	£0.00	£0.00	£780.00
AGM Costs	£0.00	£0.00	£0.00	£0.00
Jersey (Dr Bike)	£0.00	£0.00	£0.00	£0.00
Cycling UK Insurance	£90.00	£0.00	£0.00	£90.00
Peacehaven Cycle Hub	£75.00	£0.00	£0.00	£75.00
Bank Charges	£21.25	£0.00	£4.25	£17.00
IT Consumables	£0.00	£0.00	£0.00	£0.00
Total Committed Funds	£2,157.27	£99.16	£152.14	£2,104.29

Cycle Seahaven				
Accounts @ 30/09/25				
Balance B/F @ 31/08/25				£5,538.56
Income				
Received From	Description	Amount		
Sharon Chladek	Jersey	£31.00		
Jamie Simmons	Dr Bike	£165.00		
SumUp	Dr Bike	£211.36		
		Total	£407.36	
				£5,945.92
Expenditure				
Paid To	Description	Amount		
Sun Leisure	CSH Club Sail Flags	£300.00		
Clive Aberdour	123Reg Web Hosting	£31.18		
Lloyds Bank	Bank Charges	£4.25		
Jamie Simmons	Dr Bike Refreshments	£13.84		
Spectre Print	Posters & Leaflets	£20.00		
		Total	£369.27	
		Balance		£5,576.65
		Bank Balance @ 30/09/25		£5,576.65
		Variance		£0.00
Balance Includes	B/F	This Period +	This Period -	Total
Charity Donations (Dr Bike)	£570.77	£376.36	£0.00	£947.13
Charity Donations (Jersey)	£36.00	£0.00	£0.00	£36.00
Charity Donations (Multi Ride)	£100.00	£0.00	£0.00	£100.00
Dr Bike Grant (Refreshments)	£172.76	£0.00	£13.84	£158.92
Cycling UK Grant	£315.65	£0.00	£0.00	£315.65
RL Grant (SW)	£20.00	£0.00	£0.00	£20.00
RL Grant (MB)	£2.03	£0.00	£0.00	£2.03
Website Hosting	£74.92	£0.00	£31.18	£106.10
Anti Spam Software	£0.00	£0.00	£0.00	£0.00
First Aid Kits	£0.00	£0.00	£0.00	£0.00
First Aid Training	£780.00	£0.00	£0.00	£780.00
AGM Costs	£0.00	£0.00	£0.00	£0.00
Jersey (Dr Bike)	£0.00	£0.00	£0.00	£0.00
Cycling UK Insurance	£90.00	£0.00	£0.00	£90.00
Peacehaven Cycle Hub	£75.00	£0.00	£0.00	£75.00
Bank Charges	£17.00	£0.00	£4.25	£12.75
IT Consumables	£0.00	£0.00	£0.00	£0.00
Total Committed Funds	£2,104.29	£376.36	£49.27	£2,431.38

- Cycle UK Insurance renewal 03.10.25: Denis B is the new contact and the renewal is by DD
- Roger C and Lloyds account: Repeated problems encountered, Yvonne K to contact Lloyds
action: [Roger C, Yvonne K](#)
- **Membership Update** (Denis B)
 - Membership: 274
 - Membership Secretary update: Gill P set up a very good system and Denis B is still seeking a new Membership Sec whilst he continues to carry out that role until someone is appointed.
Action: [Denis B](#)
 - Denis B and Yvonne K both reported people they are encouraging to join the club.
- **Merchandise** (Denis B/Dave G)
 - Ongoing Report as below

8. Voting Agenda Items Notified In Advance: None

9. DONM – 24th November 2025 at 18.30

24th November 2025 and 5th January 2026 both booked with the White Lion

10. AOB –

CSH Cycle Maintenance Advice Sessions update (Roger C): As it is the end of the (very successful) Dr Bike season a session will be planned for the beginning of the new 2026 season. [Action: Roger C and Jamie S](#)

A259 from Chyngton Lane to Cuckmere Inn (Roger C for Clive A): A repeat of the CSH working party clearing the A259 route to the then Golden Galleon for either pedestrians or cyclists is not practical to repeat for a number of reasons. Riders options of A259 and Sheep Field remain, so it's traffic V an initially very rough and then winter slippery ride.

Administration update and action from Gill P's email (Denis B, Yvonne K, Roger C)
All of the issues raised by Gill P have been and are being actioned.

Paul S has stepped down from club roles after long and valuable service for which the committee thanks him. Denis B has taken up the first aid kit role until someone is found the hand it on to. He is speaking to someone about this currently. [Action: Denis B](#)

The meeting closed at 19.00