



**Cycle Seahaven Committee Meeting  
6.30pm Monday 24th November 2025  
The White Lion, Seaford.**

**MINUTES**

**Present:** Denis B (Chair) Yvonne K (Treasurer) Roger C (Secretary) Clive A (Website Team)

- 1. Chair's Welcome** – Denis B welcomed the committee with a Special welcome to Clive A
- 2. Apologies for Absence** - None
- 3. Minutes of the last meeting approval** – 06.10.2025 Approved
- 4. Website Update:** Clive A

See attached update

**5. Matters Arising / Action Points Update**

Roger C Seeking future feedback from club members-update and looking to place a reminder on Facebook and the website before the meetings. Roger will ask Gill P to add a request on the club Facebook page before each meeting and Clive A will put a request in the next newsletter.

An article with photos for the newsletter would still be greatly appreciated if one of the ride leaders or event organisers could please provide one.

Roger C to sign-in to Lloyds club bank account: Ongoing and Yvonne K is reactivating the process.

Denis B continuing to look for a new Membership Secretary - Ongoing

Denis B Gilet update – See 6. Below

**6. Feedback from members**

Mike G has given feedback on the First Aid courses and Denis B has responded to his suggestions in his feedback form, see 8. Below

## 7. Section Leads

- **Dr Bike** (Jamie S)

Results correct up to Saturday 18 October 2025:

12 Dr Bike events held so far this season

0 Bikes Received security marking

101 bikes worked on

£625.69 in cash donations and £375 sum up donations received

£6.34 paid in Sum Up Fee's

£994.35 total amount raised or the club charity this season. Newhaven RNLI.

These figures include 14 donated bikes that have been sold on.

We currently have 7 bikes in stock and available for sale but we need to review the bikes held and store space taken. We may need to reduce down over the off season period.

Expenditure summary:

£379.63 opening balance for the Cycle UK Grant

£74.95 spent so far

£304.68 retained balance at season end

£200.00 opening balance for Refreshments budget

£63.88 spent so far

£136.12 balance remaining at season end

\*\*\*\*\* This report marks the completion of the 2025 season\*\*\*\*\*

- **Ride Leaders** (Roger C)

Ride stats & incidents 02.09.25-20.11.25

Road Rides Posted - 48

Road Rides Cancelled – 26

MTB Rides Posted - 26

MTB Rides Cancelled – 2

Total Rides Run – 63

Incidents reported - none

- **Treasurers Report** (Yvonne K)

Yvonne K is carrying out a review of the last 3 years income and expenditure to better forecast 2026

Charity donation will be left till the AGM in May 2026

It was noted and greatly appreciated how well Dr Bike has done is attracting donations

Denis B, acting a Membership sec, is looking to update the membership application form which along with a Membership number will include CSH bank details for subscriptions.

October report below

- **Membership Update** (Denis B) currently 276

Cycle Seahaven				
Accounts @ 31/10/25				
Balance B/F @ 30/09/25				£5,576.65
Income				
Received From	Description	Amount		
Various	Memberships	£28.00		
Jamie Simmons	Dr Bike	£54.69		
SumUp	Dr Bike	£49.15		
Graham Welch	Dr Bike	£20.00		
		Total	£151.84	
				£5,728.49
Expenditure				
Paid To	Description	Amount		
CYC-UK	Cycling UK Subscription	£88.00		
Denis Bass	ESCC Peacehaven Hub	£75.00		
Lloyds Bank	Bank Charges	£4.25		
Jamie Simmons	Dr Bike Refreshments	£22.80		
Newhaven & Seaford Sailing	First Aid Courses	£1,210.00		
David Geering	Postage	£4.65		
		Total	£1,404.70	
				£4,323.79
Balance				£4,323.79
Bank Balance @ 30/09/25				£4,323.79
Variance				£0.00
Balance Includes				
	B/F	This Period +	This Period -	Total
Charity Donations (Dr Bike)	£947.13	£123.84	£0.00	£1,070.97
Charity Donations (Jersey)	£36.00	£0.00	£0.00	£36.00
Charity Donations (Multi Ride)	£100.00	£0.00	£0.00	£100.00
Dr Bike Grant (Refreshments)	£158.92	£22.80	£0.00	£181.72
Cycling UK Grant	£315.65	£0.00	£0.00	£315.65
RL Grant (SW)	£20.00	£0.00	£0.00	£20.00
RL Grant (MB)	£2.03	£0.00	£0.00	£2.03
Website Hosting	-£106.10	£0.00	£0.00	-£106.10
Anti Spam Software	£0.00	£0.00	£0.00	£0.00
First Aid Kits	£0.00	£0.00	£0.00	£0.00
First Aid Training	£780.00	£0.00	£1,210.00	-£430.00
AGM Costs	£0.00	£0.00	£0.00	£0.00
Jersey (Dr Bike)	£0.00	£0.00	£0.00	£0.00
Cycling UK Insurance	£90.00	£0.00	£88.00	£2.00
Peacehaven Cycle Hub	£75.00	£0.00	£75.00	£0.00
Bank Charges	£12.75	£0.00	£4.25	£8.50
IT Consumables	£0.00	£0.00	£0.00	£0.00
Total Committed Funds	£2,431.38	£146.64	£1,377.25	£1,200.77

- **Merchandise** (Denis B/Dave G)

A quotation has now been received for new merchandise and has been agreed by the committee with the first order comprising the following minimum order size:

Gilets x 10 @ £40.00	£400
Jerseys x 5 @ £28.00	£140
Total	£540

#### **Subsidised Sale**

Gilets x 10 @ £35.00	£350
Jerseys x 5 @ £23.00	£115
Total	£465
Total subsidy	£75
Goves already purchased will sell at	£10

## 8 First Aid Training (Denis B)

Denis B reported that the two training sessions went well with Dr Turner and he is to send a Feedback questionnaire to all participants, see copy of questionnaire below

**9 Voting Agenda Items Notified In Advance: None**

**10 DONM – 5<sup>th</sup> January 2026 at 18.30**

2026 Committee meeting dates

5<sup>th</sup> January  
23<sup>rd</sup> February  
13<sup>th</sup> April  
1<sup>st</sup> June  
20<sup>th</sup> July  
7<sup>th</sup> September  
26<sup>th</sup> October  
7<sup>th</sup> December

**AGM 13<sup>th</sup> May at Seaford Baptist Church (booked)**

**11 AOB –**

**Update ON ESCC Consultation – Ian Cairns Report**

*Cycle Seahaven is one of the stakeholders being consulted on the update to the current Local Cycling and Walking Infrastructure Plan (LCWIP).*

*We contacted our members for comments and suggestions for improvements that they would like to see in the Seahaven area. Contact was made via our Facebook page, the Tourer's WhatsApp group and a mailout to all our members, organised by Denis. We received 2 comments from FB, 2 comments from Tourers, and 9 comments from the mailout.*

*Some common requests and areas of concern emerged:*

*A safe route from Piddinghoe to start of Egrets Way*

*Improvements to route from Seaford to Exceat, especially concerning the implications of the forthcoming bridge replacement*

*Better maintenance and cutting back of vegetation on the Seaford to Newhaven cycle path*

*A continuation of the A259 route from Peacehaven to Newhaven past where it currently stops*

*I will be collating all the CS responses and forwarding them to ESCC, copy to the CS Committee. I have also met the ESCC team for one of their audits of local routes and was perhaps not surprised to find that the audit is carried out by car and on foot, rather than by bike. The audit uses an Active Travel England scheme review tool, essentially a spreadsheet checklist.*

*The ESCC team have promised to continue to liaise and consult before a final plan is drawn up. I will inform the Committee of any further developments.*

*Ian Cairns*

*Local liaison officer*

*20/11/25*

**Action:** Denis B, acting as Membership Sec, will be sending out the mailshot to members as suggested by Ian  
Denis B, on behalf of the committee, expressed their appreciation for all that Ian is doing on behalf of the club and cycling in East Sussex more generally

**The Meeting closed at 19.20**

## **Agenda item 4**

### **Website Update Notes (November Committee Meeting)**

The new website has now been running for almost three years. It was created by the website subcommittee that was formed in mid-2022 to create a new website that would be simple to maintain, easy to navigate and only contain essential information; there were several other requirements as well. The subcommittee which comprised Gill Peissel, Sarah Winser and I produced a website that met all these requirements by mid-December; it went live on the 1st January 2023. As a bonus, a fall-back website was produced.

Although our work in creating a new website was complete the subcommittee did not dis-band and has met several times since. Usually, we review the latest version of the Website Maintenance Handbook but we also discuss other website topics.

This handbook is designed to assist those with little or no experience in website maintenance or WordPress to manage the Cycle Seahaven website. (Anyone maintaining the website must have a natural inclination to carry out such work). The handbook is written in plain English and any jargon is explained. As the website is simple to maintain and there is a handbook to explain the maintenance of it, the club should not encounter the type of maintenance problems that it's had in the past.

The subcommittee met recently to review Version 3 of the handbook. There were about twenty updates including new information about the on-line newsletter, the new hosting arrangements, maintenance tasks, etc.

Other topics discussed were as follows.

- 1 There is now a Back-up Website Administrator: Linda Pilikington. The purpose of this role is to ensure the smooth running of the website in the unlikely event that I was not available to carry out some website maintenance. I will be meeting with Linda soon to do a walk-through of the website dashboard.
- 2 The Autumn issue of the online newsletter had about 60 members looking at it judging from the website stats. The final PDF newsletter was read by 45 members, according to the survey. Therefore, it could be said that there is a 33% increase in readership now the newsletter is on the website.
- 3 The contact form used on the Contact Us page is seriously out-of-date and could be a security risk, albeit minimal. A new contact form is being sought with a view to implementing it on the website in January.
- 4 Some extra pictures are needed for the Picture Gallery (slide show) on the home page. Sarah Winser and I will supply some.
- 5 I'm not too enamoured with our new hosting company so I am looking into switching to a new host early next year or switching to a cheaper hosting plan with our current host.

Clive Aberdour, 24 November 2025

## **Agenda Item 8**



Dear CSH members,

To allow us to consider whether or not to run future courses your feedback would be greatly appreciated.

Please rate each question out of 10 (10 being the highest/best)

1. Did the training come up to your expectations?
2. Content relevance to CSH?
3. Did you feel included in the training?
4. Was the Defibrillator training useful?
5. Please describe what you liked best?
6. Please describe any changes or improvements you would suggest.
7. Was the venue suitable i.e. Location / Premises
8. Would you like to give any other feedback?

The committee appreciates your feedback; this will be used as and when we organise future courses