

Committee Meeting No. 6
at the Wellington Public House in Seaford
on 23rd September 2009

Present

Andy Lock	Chair
Clive Aberdour	Secretary
David Hestor-Lock	Treasurer
Eddie Collict	Committee Member
Sue Turner	'Women in Cycling' Member

Apologises for Absence

1 Apologises from Rod Lambert and Ian Cairns who were not able to attend this meeting. David had to leave after about an hour but there was still a quorum to continue.

Purpose of Meeting

2 The main purpose of the meeting was to review progress on various issues except those about bike rides/events and matters directly related to them. These would be the subject matter for the following committee meeting. The format of committee meetings was being changed to try to ensure that justice was done to a limited range of topics. Action points were included with relevant topics.

Minutes of Previous Meeting

3 Agreed.

Exceat to Chyngton Lane Issue

4 Eddie reported back on the outcome of a meeting he had had with East Sussex County Council (ESCC). He had enquired about access rights on the National Trust (NT) land; there was already a public right of way. APs 4/7 and 5/8 discharged.

5 Eddie suggested that Cycle Seahaven could link up with the Sussex Horse Riders Association with a view to turning the right of way into a bridle way over the NT land. (That would mean cyclists could use it as well as walkers). Eddie will contact them. AP 6/1.

6 A meeting was being arranged with Rupert Club (Head of Transport at ESCC) in week commencing 28th September. Eddie to advise Andy and David of the date and time of that meeting. AP 6/2.

A27 Stakeholder Meeting

7 Eddie explained the reason for Cycle Seahaven to be interested in the A27. No one was available to attend the next A27 Stakeholders Meeting so Andy would send an email to them on behalf of Cycle Seahaven to show support for the A27 Stakeholders. AP 6/3.

Bike It

8 Andy had contacted the Wilkinson Way School and was awaiting a call back from the Headmaster. AP 5/4 carried forward.

9 Andy explained that Gillian Tait (a Cycle Seahaven member) is a primary school teacher in Newhaven and very keen on Bike It. Andy will keep her informed.

10 Clive explained that he had not been contacted by Sustrans and would prefer someone else to own the Bike It issue. Andy agreed to own it and would contact Ben Sherratt of Sustrans. AP 6/4. This supersedes AP 2/9.

Bonkers

11 Andy and Eddie explained that they would attend Bonkers this weekend and would help out with repairing bikes and promoting Cycle Seahaven. APs 4/5 and 5/7 discharged.

Bike Maintenance Workshops

12 Andy gave feedback on the first workshop, held at Downs Leisure Centre, which had gone well and said he would like to do another. Wave Leisure had said that they were willing for another workshop to be run. He would take a camera next time so he could take a photo for the Seaford Gazette and Sussex Express. AP 2/13 discharged.

13 Andy would run the next workshop in Peacehaven in January. AP 6/5.

Promotion of Cycle Seahaven

14 Andy had drafted a poster which had been circulated to committee members for comment.

a - Clive would refine it and then circulate it for final approval. AP 6/6.

b - Andy would then arrange printing. AP 6/7.

c - APs 3/4 and 4/4 carried forward.

d - AP 5/6 discharged.

15 All committee members were asked to make suggestions on how best to advertise Cycle Seahaven. AP 6/8.

Cycling Jerseys

16 Andy had made some enquiries about the cost of cycling jerseys. They would probably cost in the region of £35. However, a designer was required. Andy would contact Ian to see if the designer of our logo could help. AP 6/9. AP 4/11 discharged.

AGM Arrangements

17 Clive ran through a timetable of events leading up to the AGM. Basically, notice of the AGM with relevant papers has to be issued to members at least 3 weeks before the date of the AGM. He suggested nominations for committee members should be made at least 5 weeks before the AGM.

18 A date for the AGM was agreed as Wednesday 20 January. Clive would make the necessary arrangements and issue the required papers at the appropriate times by email. AP 6/10.

- 19 The members will elect a committee at the AGM, the committee posts being:

Chairman
Secretary
Treasurer
Publicity & Recruitment Officer (*see next paragraph*)
Website Manager
Committee Member for 'Women in Cycling'
Committee member for Campaigning Issues
Rides Co-ordinator.

- 20 The meeting agreed that the post of Publicity & Recruitment Officer should be renamed as membership Secretary.

Proposed by Clive Aberdour

Seconded by Andy Lock.

- 21 Clive said that he would stand down as secretary at the AGM but would be happy to take on the role of Rides Co-ordinator (currently a vacant post) if elected.

- 22 The accounts would need auditing. Clive to ask a member who may be able to help. AP 6/11.

- 23 The meeting agreed voting by email would not be allowed. Members needed to attend the AGM to vote.

AOB

- 24 **Women in Cycling** Sue would organise a 'women only' cycle ride. AP 6/12. This supersedes AP 5/5.

Clive would prepare an email to send to women members giving suggested route, date and time etc which he'll pass to Sue for approval. AP 6/13.

- 25 **Ride Leaders** Andy said he had emailed Denis Bass and Jamie Lynch about becoming ride leaders.

- 26 **Christmas Meal** Clive would produce some options for a Cycle Seahaven Christmas meal. AP 6/14.

- 27 **Mailing Lists** AP 3/10 discharged. Andy would check that the mailing list on the website was up-to-date. AP 6/15.

Date of Next Meeting

- 28 Wednesday 14th October at 8.00pm at the Wellington. This would deal with bike rides/events and matters directly related to them.

Action Points

*APs	Para	Action	By
2/14		To advise the Lady Mayor (Tracey Willis) about a 'women only' ride with a view to her taking part in the ride.	Eddie
3/2		Advise committee of CTC's response to error in their risk assessment	Clive
3/4	14	Posters in cycle shops	Andy
4/2		To contact Round Table (new president) about a charity bike ride	Andy
4/3		To provide an update on National Bike week 2010.	Clive
4/4	14	To insert a link on our website to Seaford Striders' website but first need to arrange a reciprocal arrangement.	Ian
4/6		To report back on a Children in Need 24 hour charity bike ride.	Colin
4/8		To report back at the following meeting with more details of the proposed South Downs Way event.	Colin
5/1		To email CTC 3 rd party insurance description to members	David
5/2		Add 'Date' to membership form and issue to committee	Clive
5/3		To put Version 2 of the membership form on the website	Ian
5/4	8	To contact headmaster of Wilkinson Way School re Bike-It	Andy
5/9		Organise a ride in Friston Forest on Saturday morning, 1 st August	Andy
5/10		Organise a ride to Denton on Sunday morning, 2 nd August	Clive
5/11		To register ride leaders with the CTC	Clive
5/12		Amend Organising Bike Rides procedure and issue to the committee.	Clive
5/13	20	To send Andy the list of campaign issues	Ian
6/1	5	To contact Sussex Horse Riders Association	Eddie
6/2	6	To advise Andy and David of the date & time of the Rupert Club meeting	Eddie
6/3	7	To send an email to the A27 Stakeholders	Andy
6/4	10	To contact Ben Sherratt of Sustrans	Andy
6/5	13	To run another workshop in January	Andy
6/6	14	To refine the poster and circulate it for final approval	Clive
6/7	14	To arrange printing of the poster	Andy
6/8	15	To make suggestions to advertise Cycle Seahaven	All
6/9	16	To contact Ian about the designer for the cycling jerseys	Andy
6/10	18	To arrange the AGM and issue the required papers	Clive
6/11	22	To ask a member to audit the accounts	Clive
6/12	24	To organise a 'women only' bike ride	Sue
6/13	24	To prepare an email for the 'women only' bike ride	Clive
6/14	26	To produce some options for a Christmas meal	Clive
6/15	27	Check the mailing list is up-to-date	Andy

**The first number of the action point refers to the committee meeting no.*